

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI – 600 086
(For Candidates admitted during the academic year 2008-09 & thereafter)
SUBJECT CODE: HS/ME/AK34
B.A. DEGREE EXAMINATION NOVEMBER 2010
BRANCH I-HISTORY
THIRD SEMESTER

COURSE : MAJOR - ELECTIVE
PAPER : ARCHIVES KEEPING
TIME : 3 HOURS

MAX. MARKS: 100

SECTION– A

ANSWER ALL QUESTIONS EACH ANSWER SHOULD NOT EXCEED 30 WORDS.

(10x3=30)

1. Define archives keeping.
2. Which is the origin of archives keeping in the ancient period?
3. What are the basic materials required for archives keeping?
4. What are the functions of archives?
5. What is the cultural value of archives?
6. What are the main differences between national archives and state archives?
7. What is meant by preservation?
8. What is conservation?
9. What are the types of lamination of paper records?
10. What are the kinds of archives in Indian context?

SECTION– B

ANSWER ANY EIGHT QUESTIONS EACH ANSWER SHOULD NOT EXCEED 250 WORDS.

(8 X 5 = 40)

11. Narrate the archives keeping in the Ancient period in India with an example.
12. What is the role of digitization in archives in India?
13. What are the difference between the Tamil Nadu Archives and other State Archives in India?
14. What is the role of the National Archives of India with reference to the State Archives?
15. How will you organize an archive in a corporate office?
16. Describe the Archives Week Celebrations.
17. What are the uses of archives?
18. Bio-deterioration and its control measures.
19. Give details of the preservation practices in Archives.
20. Estimate the role and importance of the national archives ion Delhi.

SECTION– C

ANSWER ALL QUESTIONS. EACH ANSWER SHOULD NOT EXCEED 1000 WORDS.

(3 X 10 = 30)

21. How the modern archives are better working when compared to the ancient and the medieval period archives?

Or

What are the principles of organization of archives?

22. Compare the methods of acquisition in a Government Archives and private archives?

Or

Narrate the method of conducting research in archives. What are the uses of the research in archives and the value of research in archives?

23. Preventive conservation is essential in archives. Substantiate the statement.

Or

Tamil Nadu Archives and Historical Research, Chennai-600 008.
