

**STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI – 600 086.**  
**(For candidates admitted during the academic year 2013-2014 and thereafter)**  
**SUBJECT CODE: 11CM/MC/HR34**

**B.Com. / B.Com.(C.S) DEGREE EXAMINATION NOVEMBER 2015**  
**COMMERCE**  
**CORPORATE SECRETARYSHIP**  
**THIRD SEMESTER**

**COURSE : MAJOR – CORE**  
**PAPER : HUMAN RESOURCE MANAGEMENT**  
**TIME : 3 HOURS** **MAX. MARKS: 100**

**SECTION A**

**Answer ALL questions: (max. 50 words)** **(10x2=20)**

1. Define Human Resource Management.
2. What is Job Analysis?
3. What is Job Evaluation?
4. What is Promotion?
5. Define Recruitment.
6. What is On the Job Training?
7. What is Vestibule Training?
8. What is Ethics?
9. What is Delphi Technique?
10. What is BARS?

**SECTION B**

**Answer any FIVE questions: (max. 300 words)** **(5x8=40)**

11. State the objectives of Human Resource Management.
12. Explain the various steps in HR Planning process.
13. Enumerate the Recruitment Process.
14. Define Selection and explain the process of Selection.
15. Bring out the barriers to effective training.
16. Explain the promotion on Seniority Vs Merit.
17. State the factors determining Wage administration.

**SECTION C**

**Answer any TWO questions: (max. 1200 words)** **(2x20=40)**

18. Explain the Functions of Human Resource Management.
19. Explain the Internal and External Sources of Recruitment.
20. Discuss the methods of Performance Appraisal.
21. State the Various Ethical Issues in Human Resource Management.

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