

**STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI 600 086**  
**(For candidates admitted during the academic year 2011-2012)**

**SUBJECT CODE: 11HS/ME/AK53**

**B. A. DEGREE EXAMINATION, NOVEMBER 2013**  
**BRANCH I A – HISTORY AND TOURISM**  
**FIFTH SEMESTER**

**COURSE : MAJOR – ELECTIVE**  
**PAPER : ARCHIVES KEEPING**  
**TIME : 3 HOURS** **MAX.MARKS:100**

**SECTION-A**

**I. ANSWER ALL QUESTIONS IN 50 WORDS EACH. (10X3=30)**

- |                          |                                    |
|--------------------------|------------------------------------|
| 1. Thymol Fumigation.    | 6. The Archives Nationale of Paris |
| 2. Need for conservation | 7. Problems caused by humidity     |
| 3. Dr. S Baliga          | 8. Advisory Councils               |
| 4. Classified Records    | 9. Examples of private records     |
| 5. Micro-film            | 10. Palm leaf manuscripts          |

**SECTION- B**

**II. ANSWER ANY FIVE QUESTIONS IN 250 WORDS EACH. (5X8=40)**

11. What are the principle of organization in an archives?
12. How is the archive useful in research.
13. Highlight the use of archives to research legal matters.
14. Write a note on the agents of deterioration.
15. How are damaged records re-strengthened.
16. Do archives have a social and cultural value? If yes How?.
17. How have private archives been useful to society? Write a note on them.
18. Highlights the significance of Archive week celebration.

**SECTION- C**

**III. ANSWER ALL THE QUESTIONS IN 1000 WORDS EACH. (3X10=30)**

- 19.a) Discuss the creation and organization of archives from the Ancient to the Modern period in India.

(OR)

- b) Highlight the materials required for the creation of archives.

20. a) Discuss the methods used for the preservation of records.

(OR)

- b) Write a note on the National Archives.

21. a) How did the Archives originate in India.

(OR)

- b) Write a note on archive keeping in Medieval India.

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