STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI – 600 086 (For candidates admitted from the academic year 2009–10)

SUBJECT CODE: PR/PE/IN23

M. A. DEGREE EXAMINATION, APRIL 2010 PUBLIC RELATIONS SECOND SEMESTER

COURSE : ELECTIVE

PAPER: PUBLIC RELATIONS FOR THE INDIVIDUAL

TIME : 3 HOURS MAX. MARKS: 100

SECTION - A

ANSWER ALL QUESTIONS IN NOT LESS THAN 50 WORDS: $(10 \times 2 = 20)$

- 1. What kind of finger nails display good grooming?
- 2. What is biased listening?
- 3. What kind of eye contact expresses active listening?
- 4. What are the four different levels of communication?
- 5. Mention any two ways a listener can disrupt effective communication.
- 6. You are invited for a 'formal' dinner. What will your choice of attire be?
- 7. How does good posture help set a good impression at the work place?
- 8. You meet your Math teacher from school at a wedding. How could you show your courteous nature to her?
- 9. What is the difference between verbal and non-verbal response?
- 10. Do positive habits reflect good character? How?

SECTION - B

ANSWER ANY FIVE QUESTIONS IN NOT LESS THAN 250 WORDS: $(5 \times 8 = 40)$

- 11. "Etiquette is necessary to have an effective and well-groomed personality." Is etiquette necessary in public life? Justify using examples.
- 12. You have to give a speech on Graduation Day. How will you position the microphone to attain the best effect?
- 13. How is whole-person listening different from total listening and evaluative listening?

- 14. How can the sender make it difficult for the receiver to understand the message?
- 15. What are the three basic listening modes?
- 16. Do greetings enhance interpersonal relationships? Discuss.
- 17. Comment on the role of the voice in effective communication.

SECTION - C

ANSWER ANY TWO QUESTIONS IN NOT LESS THAN 1000 WORDS: (2 X 20 = 40)

- 18. Microsoft is conducting an interview for the post of PR executive. How would you groom yourself for the interview?
- 19. Your friend has asked you to meet her at the canteen. She is having a problem at home. At the canteen how would you respond to her as an active listener?
- 20. How important is body language in effective communication?
- 21. 'When in Rome, be a Roman.' Discuss the importance of recognizing and respecting cultural differences.
