

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN (November 2024 – April 2025)**

**Department** : Business Administration  
**Name of the Faculty** : Dr. Renuka Devi S.V  
**Course Title** : Cost Accounting  
**Course Code** : 23BA/MC/CA23  
**Shift** : II

**COURSE OUTCOMES (COs)**

COs	Description						CL
<b>CO1</b>	Recall the facts, concepts and principles of cost accounting and its relevance						<b>K1</b>
<b>CO2</b>	Understand the cost information reflected in financial statements						<b>K2</b>
<b>CO3</b>	Develop the ability to present cost information clearly to non-financial stakeholders, aiding better decision-making across the organization						<b>K3</b>
<b>CO4</b>	Analyze deviations and take corrective actions to control costs and improve performance						<b>K4</b>
<b>CO5</b>	Assess the costs and benefits of different methods of costing systems						<b>K5</b>
Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1	<b>Nature of Cost Accounting</b> 1.1 Meaning, Objectives, Scope and Limitations	K1 – K2	5 Hours	1-2	Lecture	Class Discussion

		1.2 Difference between Financial, Cost and Management Accounting 1.3 Basic Concepts and Elements of Cost – Cost, Cost Center and Cost Unit					
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	2	<b>Material Cost and Material Control</b> 2.1 Need and Importance of Material Control 2.2 Computation of Material Cost and Accounting Treatment for Normal, Abnormal Loss and Scrap	K1-K2  K1-K5	4 Hours	1-5	Lecture & Problem Solving Ex:1,3,4,5,6	Recap and Case Study Analysis
Dec 4-11, 2024 (Day Order 1 to 6)	2	Contd., 2.2 Computation of Material Cost and Accounting Treatment for Normal, Abnormal Loss and Scrap 2.3 Purchase Control – Purchase Procedure 2.4 Stores Control 2.4.1 Level Setting 2.4.2 Inventory Control – Methods and Techniques	K1-K5	4 Hours	1-5	Lecture & Problem Solving Ex:7,8,10,13,15,18,20,31,32,34,37,44	Recap and Formula Test
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.5 Issue Control 2.5.1 Methods of Material Issue - First in First Out, Last in First Out, Average Cost - Simple and	K1-K5	4 Hours	1-5	Lecture & Problem Solving Ex:46,48,49,50,52,53,55,56,58	Recap and Home Assignment

		Weighted Average				,60,62	
Dec 20, 2024 (Day Order 1)	3	<b>Labour cost, Remuneration and Incentives</b> 3.1 Computation of Labour cost with overtime & Idle time	K1-K5	1 Hours	1-5	Lecture & Problem Solving Ex:7,8,10,11	Open Book Test
Jan 3 – 7, 2025 (Day Order 3 to 6)	3	Contd., 3.1 Computation of Labour cost with overtime & Idle time	K1-K5	2 Hours	1-5	Lecture & Problem Solving Ex:12,14,15,17,18,20,21,24	Short Problem Test
Jan 8 – 17, 2024 (Day Order 1 to 6)	3	3.2 Methods of Remuneration- Time Rate system, Piece Rate system, Taylor’s Differential piece Rate system	K1-K5	2 Hours	1-5	Lecture & Problem Solving Ex:25,27,29,30,32,35	Component 1 - Problem Solving Method - 09.01.2025 - Objective Test Units 1, 2 & 3 – 25 Marks
Jan 18 - 23, 2025	<b>C.A. Test – I</b>						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	Contd., 3.2 Methods of Remuneration- Time Rate system, Piece Rate system, Taylor’s Differential piece Rate system 3.3 Incentive plans-	K1-K5	3 Hours	1-5	Lecture & Problem Solving Ex:43,45,48,51,53,56,65	MCQ and Puzzle

		Halsey premium plan, Rowan premium plan					
Feb 3-8, 2025 (Day Order 1 to 6)	3	3.4 Labour Turnover – Methods of computation <b>Overheads</b> 4.1 Importance and Classification of overhead Cost	K1-K5  K1-K2	4 Hours	1-5	Lecture & Problem Solving Ex:1,2,3,4,5	Home Assignment
Feb 10– 18, 2025 (Day Order 1 to 4)	4	4.2 Apportionment and allocation of overheads 4.2.1 Primary Distribution of overheads	K1-K5	3 Hours	1-5	Lecture & Problem Solving Ex:1,4,6 Ex:5,7,9,10,12, 14	Open Book Test
Feb 19- 26, 2025 (Day Order 1-6)	4	4.2.2 Secondary Distribution of overheads- Direct Distribution, Reciprocal and Non Reciprocal Methods	K1-K5	4 Hours	1-5	Lecture & Problem Solving Ex:15,17,22,24 ,25,26,30,31,32	Case Study Analysis
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4	4.3 Methods of Absorption of Overheads 4.3.1 Direct Labour hour rate 4.3.2 Machine Hour Rate	K1-K5	4 Hours	1-5	Lecture & Problem Solving Ex:39,41,50,51 ,52,55,63,65	Formula Test
Mar 7 – 11, 2025 (Day Order 1 to 3)	5	<b>Methods of Costing</b> 5.1 Unit Costing – Computation of Product Cost and Profit, Preparation of Cost Sheet Process	K1-K5	3 Hours	1-5	Lecture & Problem Solving Ex:5,6,13,18, 24,28,33, 37	Component 2 - Experiential Learning Method –

							10.03.2025 - Preparation of Cost Sheet for an Imaginary Company - 25 Marks
Mar 12 –17, 2025	<b>C.A. Test – II</b>						
Mar 18 – 20, 2025 (Day 4 to 6)	5	Contd., 5.1 Operating Costing 5.2 Process Costing 5.2.1 Meaning and Features of Process Costing 5.2.2 Process Losses and Gains – Accounting Treatment of Normal and Abnormal Wastage and Abnormal Gain	K1-K5	3 Hours	1-5	Lecture & Problem Solving Ex: 52,56 Ex:2,4,6,12,26, 28,69,73	Class Discussion and Home assignment
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	Contd., 5.2.2 Abnormal Gain 5.3 Activity Based Costing – Only Theory	K1 – K5 K1-K2	3 Hours	1-2	Lecture	Discussion
Mar 29- April 2, 2025 (Day Order 1 to 3)	<b>REVISION</b>						

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN (November 2024 – April 2025)**

**Department** : **Business Administration**  
**Name of the Faculty** : **Ms. Arthy Infanta A**  
**Course Title** : **Marketing Management**  
**Course Code** : **23BA/MC/MM23**  
**Shift** : **II**

**COURSE OUTCOMES (COs)**

COs	Description	CL
<b>CO1</b>	Define key terms used in marketing management	<b>K1</b>
<b>CO2</b>	Explain the principles and elements of marketing management	<b>K2</b>
<b>CO3</b>	Relate the competitive insights to create effective marketing strategies for the product or service	<b>K3</b>
<b>CO4</b>	Analyze the effectiveness of marketing strategies in customer retention	<b>K4</b>
<b>CO5</b>	Evaluate the success of marketing campaigns to meet the changing needs of business environment	<b>K5</b>

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1	<b>Marketing and its environment</b> 1.1 Definition and Concepts in Marketing	K1-K2	3	1-2	Lecture Method using PowerPoint presentation	Recalling of Concepts

Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.2 Market Scanning – Micro and Macro Environment of Business, Competition Analysis	K1-K3	3	1-3	Lecture Method using PowerPoint presentation	Quiz
Dec 4-11, 2024 (Day Order 1 to 6)	1	1.3 Seven Elements of Marketing Mix	K1-K3	4	1-3	Lecture Method using PowerPoint presentation  Guest Lecture	Group Discussion with examples
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.1 Consumer Buying Decision Making Process  2.2 Factors affecting the Consumer Decision Making Process	K1-K4  K1-K4	3  2	1-4  1-4	Lecture Method using PowerPoint presentation	Recall the Process
Dec 20, 2024 (Day Order 1)	2	(Contd.)2.2 Factors affecting the Consumer Decision Making Process	K1-K4	1	1-4	Lecture Method using PowerPoint presentation	Recall the Process
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	2.3 Difference between Consumer Buyer and Industrial Buyer	K1-K4	3	1-4	Lecture Method using PowerPoint presentation	Recall the differences
Jan 8 – 17, 2024 (Day Order 1 to 6)	2 & 3	2.4 Industrial Buyer – Participants and their Role, Concept of Tender Purchases <b>Product</b> 3.1 Market Segmentation – Classification	K1-K2	2	1-2	Lecture Method using PowerPoint presentation	Component 1 - Experiential Learning Methods - Creation of a new product and presenting a

							detailed report on their 7 P's – Unit 1,2, 3. (20 Marks) – 13.01.2025
Jan 18 - 23, 2025	<b>C.A. Test - I</b>						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	<b>Product (Contd.)</b> 3.1 Market Segmentation – Classification	K1-K4	3	1-4	Lecture Method using PowerPoint presentation	Discussion with examples
Feb 3-8, 2025 (Day Order 1 to 6)	3	3.2 Product Mix – Length, Width, Consistency, Depth and Stretching 3.3 New Product Development	K1-K3  K1-K5	3  3	1-3  1-5	Lecture Method using PowerPoint presentation  Guest Lecture	Recall product Mix with one Parent company
Feb 10– 18, 2025 (Day Order 1 to 4)	3	3.4 Product Life Cycle  <b>Distribution and Pricing</b> 4.1 Levels of Channels of Distribution, Factors in Selecting Right Channel	K1-K5  K1-K4	2  2	1-5  1-4	Lecture Method using PowerPoint presentation And Case Study	Component 2 - Experiential Learning Methods - Creation and presentation of the advertisement copy for the product / service - Unit 2, 3 (20 Marks) - 13.02.2025



Feb 19- 26, 2025 (Day Order 1-6)	3	4.2 Types and Role of Intermediaries	K1-K4	3	1-5	Lecture Method using PowerPoint presentation	Quiz
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4	4.3 Pricing – Types of Pricing – Cost Based, Competition Based, Other Type	K1-K5	2	1-5	Lecture Method using PowerPoint presentation	Component 3 - Problem Solving - Solving a Marketing Case study – Unit 1,2,3 (10 Marks) – 27.02.2025
Mar 7 – 11, 2025 (Day Order 1 to 3)	4	4.4 Basics of E-Logistic	K1-K2	3	1-5	Lecture Method using PowerPoint presentation	Class Discussion
Mar 12 –17, 2025	<b>C.A. Test - II</b>						
Mar 18 – 20, 2025 (Day 4 to 6)	5	<b>Promotion and Advertising</b>	K1-K2	3	1-2	Lecture Method using PowerPoint presentation	Class Discussion
		5.1 Advertising – Importance and Types 5.2 Direct Sales – Meaning, Pros and Cons	K1-K2	2	1-2		
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.3 Digital Marketing - Meaning, Types and Trends	K1-K2	2	1-2	Lecture Method using PowerPoint presentation	Class Discussion
		5.4 Sustainable Marketing – Meaning, Pros and Cons	K1-K5	3	1-5		

Mar 29- April 2, 2025  
(Day Order 1 to 3)

**REVISION**

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN (November 2024 – April 2025)**

**Department** : **Business Administration**  
**Name of the Faculty** : **Ms. Pushpalatha R**  
**Course Title** : **Management Information System**  
**Course Code** : **23BA/AC/MI25**  
**Shift** : **II**

**COURSE OUTCOMES (COs)**

COs	Description	CL
<b>CO1</b>	Define the core concepts in Management Information System	<b>K1</b>
<b>CO2</b>	Explain the scope, purpose and value of Information System in an organization	<b>K2</b>
<b>CO3</b>	Apply the procedures and develop a secure Management Information Systems	<b>K3</b>
<b>CO4</b>	Analyse the various divisions of the Information System and their interdependence	<b>K4</b>
<b>CO5</b>	Evaluate the impact of recent technologies on Management Information System	<b>K5</b>

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1	<b>Introduction</b> 1.1 Concepts of Data and Information	K1	2	1	Lecture and Presentation	Word Cloud Using Menti

		1.2 Quality of Information	K1-K2	2	1-2		Questioning
		1.3 Levels of Management and Information Needs	K1-K2	2	1-2		Group Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.4 System- Meaning, Nature and Elements, System life cycle	K1-K2	2	1-2	Lecture and Presentation	Quiz using Quizzes
	2	<b>Information System</b> 2.1 Meaning, Objectives and Dimensions	K1-K2	3	1-2		Reflection Questioning
Dec 4-11, 2024 (Day Order 1 to 6)	2	2.2 Evolution and Types of Information System Transaction Processing Systems, Management Information Systems, Decision Support Systems, Group Decision Support System, Executive Information Systems, Executive Support System	K1-K5	5	1-5	Lecture and Presentation	Written assessment using Padlet

Dec 12-19, 2024 (Day Order 1 to 6)	2	2.3 Components of Information System	K1-K5	3	1-5	Lecture and Discussion	Recall Questioning
		2.4 Database Management System- Meaning, Scope and Functions	K1-K5	2	1-5		Case studies
Dec 20, 2024 (Day Order 1)	2	2.5 Big Data Analytics – Meaning, Features and Importance	K1-K5	1	1-5	Lecture and Presentation	Discussion
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	(Contd) 2.5 Big Data Analytics – Meaning, Features and Importance	K1-K5	1	1-5	Lecture and Presentation	Think, Pair and Share
	3	<b>Management Information System – Overview</b> 3.1 Meaning, Purpose and Features of MIS	K1-K5	4	1-5		Component 1- Participatory Learning Methods: Group Presentation on Information systems as a Competitive Advantage - 07.01.25 onwards – 20 marks

Jan 8 – 17, 2024 (Day Order 1 to 6)	3	(Contd) 3.2 MIS Planning Framework: Nolan Stage Model	K1-K5	3	1-5	Lecture and Presentation	Group Presentation
		3.3 Role of MIS in decision making	K1-K5	2	1-5		Brain storming
Jan 18 - 23, 2025	<b>C.A. Test - I</b>						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	3.3 Role of MIS in decision making	K1-K5	1	1-5	Lecture and Presentation	Case study, Group Presentation
		3.4 New Trends in MIS, Meaning and Benefits of Cloud Storage and AI Technologies	K1-K5	4	1-5		A to Z taxonomy
Feb 3-8, 2025 (Day Order 1 to 6)	3	(Contd) 3.4 New Trends in MIS, Meaning and Benefits of Cloud Storage and AI Technologies	K1-K5	1	1-5	Lecture and Presentation	One Minute Paper, Group Presentation
	4	<b>Management Information System- Design and Control</b> 4.1 System design – Meaning, SDLC and DFD	K1-K5	3	1-5		

		4.2 Implementation, Evaluation and maintenance of MIS	K1-K5	1	1-5		
Feb 10– 18, 2025 (Day Order 1 to 4)	4	4.2 Implementation, Evaluation and maintenance of MIS	K1-K5	3	1-5	Lecture and Discussion	Pro-Con grid, Group Presentation
		4.3 Challenges in the development of MIS	K1-K5	1	1-5		
Feb 19- 26, 2025 (Day Order 1-6)	4	(Contd) 4.3 Challenges in the development of MIS	K1-K5	1	1-5	Lecture and case analysis	Component 2 - Problem Solving Methods: Case Study on MIS - 25.02.25 – 10 marks
		4.4 IS Vulnerability and Cyber Crimes – Meaning and current threats to security	K1-K5	3	1-5		
		4.5 Tools and Technologies for protecting the Digital Firm	K1-K5	1	1-5		
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4	(Contd) 4.5 Tools and Technologies for	K1-K5	2	1-5	Lecture and Presentation	Component 3 - Experiential Learning Methods:
							KWL

	5	protecting the Digital Firm  <b>Functional Management Information System</b> 5.1 Functional MIS- Meaning and Types  5.2 Objectives and Functions of Production, Marketing, Financial, Human Resource, Accounting MIS	K1-K5  K1-K5	2  1	1-5  1-5		Exhibit - 05.03.25 – 20 marks
Mar 7 – 11, 2025 (Day Order 1 to 3)	5	Contd 5.2 Objectives and Functions of Production, Marketing, Financial, Human Resource, Accounting MIS	K1-K5	2	1-5	Lecture and Presentation	Fish-bone activity
Mar 12 –17, 2025	<b>C.A. Test - II</b>						
Mar 18 – 20, 2025 (Day 4 to 6)	5	Contd 5.2 Objectives and Functions of Production, Marketing, Financial, Human Resource, Accounting MIS	K1-K5	2	1-5	Lecture and Presentation	Reflection Questioning
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.3 Interrelationship of Functional Management Information Systems	K1-K5	2	1-5	Lecture and Discussion	Discussion



		5.4 Enterprise Resource Planning- Meaning and Integration with MIS	K1-K5	3	1-5		Questioning
Mar 29- April 2, 2025 (Day Order 1 to 3)	<b>REVISION</b>						

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN (November 2024 – April 2025)**

**Department** : **Business Administration**  
**Name of the Faculty** : **Ms. Yamini M**  
**Course Title** : **Life Skills – Health, Energy and Computer Basics**  
**Course Code** : **23BA/SS/HC13**  
**Shift** : **II**

**COURSE OUTCOMES (COs)**

<b>COs</b>	<b>Description</b>	<b>CL</b>
<b>CO1</b>	Recall the importance of a few traditional foods and their health benefits, common ailments and their natural remedies, food energy parameters, energy devices and computer fundamentals	<b>K1</b>
<b>CO2</b>	Understand the health benefits of few traditional foods, causes and symptoms of few common ailments with their natural remedies, concept of food energy parameters, energy conservation strategies and concepts relating to emerging trends in IT	<b>K2</b>
<b>CO3</b>	Apply the knowledge obtained for better quality of health and for computer and email configurations	<b>K3</b>
<b>CO4</b>	Analyse the knowledge obtained for good health, sustainable practices and for enhancing computer usage skills	<b>K4</b>

<b>Week</b>	<b>Unit No.</b>	<b>Content</b>	<b>Cognitive Level</b>	<b>Teaching Hours</b>	<b>COs</b>	<b>Teaching Learning Methodology</b>	<b>Assessment Methods</b>
Nov 18 – 25, 2024 (Day Order 1-6)	3	<b>3.1 Energy conservation</b> 3.1.1 Needs for Energy Conservation – Power consumption of domestic appliances – Electrical Energy Audit – Strategies for Energy Conservation - Modern lighting systems– Light emitting diode (LED), Compact fluorescent lamps (CFL), Green indicators and Inverter, Green building - Home lighting using Solar cell - Solar water heaters- Water and waste management - Biogas plan	K1-K4	3	1 – 4	Lecture and Presentation	Class Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	3	(Contd)... Electrical Energy Audit – Strategies for Energy Conservation - Modern lighting systems– Light emitting diode (LED),	K1-K4	1	1 – 4	Lecture and Presentation	Debate

		<p>Compact fluorescent lamps (CFL), Green indicators and Inverter, Green building - Home lighting using Solar cell - Solar water heaters- Water and waste management - Biogas plan</p> <p>3.1.2 Safety Practices in using electronic gadgets and electricity at home – Precautions - Shock- Use of testers to identify leakage</p>	K1-K4	2	1 – 4		
Dec 4-11, 2024 (Day Order 1 to 6)	3	<p><b>3.2 Computer fundamentals</b></p> <p>3.2.1 Essentials of Purchasing a Personal Computer - Fundamentals of Networks – Local Area Network, Internet, Networking in real-time scenario- Computer Hacking – Computer Forensics Fundamentals – Cyber Laws - Secure Browsing</p>	K1-K4	2	1 – 4	Lecture and Presentation	<p>Component 1- Group activity: Recorded role play submission on Energy conservation and Computer fundamentals - 09.12.2024 – 25 Marks</p>

		3.2.2 Configuring Email Configure Email Settings – Attachments – Compression – Organizing Emails – Manage Folders - Auto Reply - Electronic Business Card - Email Filters- Manage Junk Mail - Calendar - Plan Meetings, Appointments - Scheduling Emails	K1-K4	1	1 – 4		
Dec 12-19, 2024 (Day Order 1 to 6)	3	(Contd)... 3.2.2 Configuring Email Configure Email Settings – Attachments – Compression – Organizing Emails – Manage Folders - Auto Reply - Electronic Business Card - Email Filters- Manage Junk Mail - Calendar - Plan Meetings, Appointments - Scheduling Emails	K1-K4	2	1 – 4	Lecture and Presentation	Component 2 - Participatory Learning Method Individual presentation on Unit 1 & 2 and also conduct an energy audit of their residence– From 13.12.2024 – 25 Marks
		3.2.3 Emerging Trends in IT - 3D Printing, Cloud Storage, Augmented Reality, Artificial Intelligence, Internet of Things (IoT)	K1-K4	1	1 – 4		

Dec 20, 2024 (Day Order 1)	3	3.2.3 Emerging Trends in IT - 3D Printing, Cloud Storage, Augmented Reality, Artificial Intelligence, Internet of Things (IoT)	K1-K4	1	1 – 4	Lecture and Presentation	Class Discussion
Jan 3 – 7, 2025 (Day Order 3 to 6)	1	<p><b>Food and Health</b></p> <p><b>1.1 Traditional food and their health benefits</b></p> <p>1.1.1 Six tastes – Natural guide map towards proper nutrition</p> <p>1.1.2 Nutritional value and significance of Navadhanya (Sesame seed, Bengal gram, Horse gram, Green gram, Paddy seeds, White beans, Wheat, black gram and Chick pea) and Greens (Vallarai, Thuthuvalai, Manathakkali, Pulichakeerai, Agathi Keerai, Murungai Keerai, Karuveppilai, Puthina and Kothamalli)</p>	K1-K4	2	1 – 4	Lecture and Discussion	Quiz
			K1-K4	1	1 – 4		

Jan 8 – 17, 2024 (Day Order 1 to 6)	1	1.1.2 Nutritional value and significance of Navadhanya (Sesame seed, Bengal gram, Horse gram, Green gram, Paddy seeds, White beans, Wheat, black gram and Chick pea) and Greens (Vallarai, Thuthuvalai, Manathakkali, Pulichakeerai, Agathi Keerai, Murungai Keerai, Karuveppilai, Puthina and Kothamalli)	K1-K4	3	1 – 4	Lecture and Discussion	Quiz
Jan 18 - 23, 2025	<b>C.A. Test - I</b>						
Jan 24 -31, 2025 (Day Order 1 to 6)	1	(Cont)...1.1.2 Nutritional value and significance of Navadhanya (Sesame seed, Bengal gram, Horse gram, Green gram, Paddy seeds, White beans, Wheat, black gram and Chick pea) and Greens (Vallarai, Thuthuvalai, Manathakkali, Pulichakeerai, Agathi Keerai, Murungai	K1-K4	1	1 – 4	Lecture and Discussion	Class Discussion

		Keerai, Karuveppilai, Puthina and Kothamalli)  1.2 Causes, symptoms and home remedies for the following ailments Common cold, Anaemia, Hypothyroidism, Obesity, Diabetes Mellitus, Polycystic Ovarian Syndrome, Ulcer, Wheezing and Hypertension	K1-K4	2	1 – 4		
Feb 3-8, 2025 (Day Order 1 to 6)	1	(Contd)... 1.2 Causes, symptoms and home remedies for the following ailments Common cold, Anaemia, Hypothyroidism, Obesity, Diabetes Mellitus, Polycystic Ovarian Syndrome, Ulcer, Wheezing and Hypertension	K1-K4	3	1 – 4	Lecture and Discussion	Class Discussion
Feb 10– 18, 2025 (Day Order 1 to 4)	1	(Contd)... 1.2 Causes, symptoms and home remedies for the following ailments Common cold, Anaemia, Hypothyroidism, Obesity, Diabetes	K1-K4	1	1 – 4	Lecture and Discussion	Recall the concept



	2	Mellitus, Polycystic Ovarian Syndrome, Ulcer, Wheezing and Hypertension  <b>Food and energy balance</b> 2.1 Units of Energy, Components of Total Energy Requirement – Basal Metabolic Rate, energy requirements for (work) physical activity and Thermic effect of food	K1-K4	2	1 – 4		
Feb 19- 26, 2025 (Day Order 1-6)	2	(Contd)... 2.1 Units of Energy, Components of Total Energy Requirement – Basal Metabolic Rate, energy requirements for (work) physical activity and Thermic effect of food	K1-K4	3	1 – 4	Lecture and Discussion	Recall the concept
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	2	2.2 Factors affecting Basal Metabolic Rate and Thermic Effect of food	K1-K4	3	1 – 4	Lecture and Discussion	Recall the concept
Mar 7 – 11, 2025 (Day Order 1 to 3)	2	(Contd)...	K1-K4	1	1 – 4	Lecture and Discussion	Class discussion

		2.2 Factors affecting Basal Metabolic Rate and Thermic Effect of food					
Mar 12 –17, 2025	<b>C.A. Test - II</b>						
Mar 18 – 20, 2025 (Day 4 to 6)	2	2.3 Recommended Dietary Allowances and Balanced Diet, Food Energy Values- Calculation	K1-K4	1	1 – 4	Lecture and Discussion	Quiz
Mar 21 - 28, 2025 (Day Order 1 to 6)	2	2.3 Recommended Dietary Allowances and Balanced Diet, Food Energy Values- Calculation	K1-K4	3	1 – 4	Lecture and Discussion	Class discussion
Mar 29- April 2, 2025 (Day Order 1 to 3)	<b>REVISION</b>						

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN (November 2024 – April 2025)**

**Department : Business Administration**

**Name/s of the Faculty : Dr. Renuka Devi S.V**

**Course Title : Team Dynamics**

**Course Code : 23BA/GE/TY22**

**Shift : II**

**COURSE OUTCOMES (COs)**

<b>COs</b>	<b>Description</b>	<b>CL</b>
<b>CO1</b>	Define Key terms in Team Dynamics	<b>K1</b>
<b>CO2</b>	Explain the nature and significance of Team	<b>K2</b>
<b>CO3</b>	Apply team building skills to enhance team performance	<b>K3</b>
<b>CO4</b>	Analyze the causes for conflict in the process of team development	<b>K4</b>
<b>CO5</b>	Evaluate the positive outcomes of team conflict	<b>K5</b>

<b>Week</b>	<b>Unit No.</b>	<b>Content</b>	<b>Cognitive Level</b>	<b>Teaching Hours</b>	<b>COs</b>	<b>Teaching Learning Methodology</b>	<b>Assessment Methods</b>
Nov 18 – 25, 2024 (Day Order 1-6)	1	<b>Team Dynamics – Introduction</b> 1.1 Team Dynamics – Meaning, Nature, Importance	K1 – K4	2 Hours	1-4	Lecture	Class Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.2 Purpose of Team Dynamic, Types of Teams Dynamics	K1 – K4	2 Hours	1-4	Lecture	Discussion on types of Teams
Dec 4-11, 2024 (Day Order 1 to 6)	1	1.3 Characteristics of a Good Team Dynamics	K1-K5	2 Hours	1-5	Lecture	Recap and Group work
Dec 12-19, 2024 (Day Order 1 to 6)	2	<b>Team Development and Team Building</b> 2.1 Team Development – Meaning, Tuckman’s Team Development Model	K1-K5	2 Hours	1-5	Lecture	Component 1 - Participatory Learning Method - 12.12.2024 – Role Play on Team Dynamics Topics - 25 Marks

Dec 20, 2024 (Day Order 1)	2	Contd., 2.1 Team Development – Tuckman’s Team Development Model	K1-K5	1 Hours	1-5	Lecture	Team Problem Solving
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	2.2 Team Building – Meaning, Importance	K1-K5	1 Hours	1-5	Lecture	Role Play on Team Development
Jan 8 – 17, 2024 (Day Order 1 to 6)	2	Contd., 2.2 Team Building – Principles of Team Building	K1-K5	2 Hours	1-5	Lecture	MCQ and Cross Word Puzzle
Jan 18 - 23, 2025	<b>C.A. Test – I</b>						
Jan 24 -31, 2025 (Day Order 1 to 6)	2	2.3 Success Factors in Team Building	K1-K5	2 Hours	1-5	Lecture	24.01.2025 - CA I Test – Unit 1 &2 - 25 Marks
Feb 3-8, 2025 (Day Order 1 to 6)	2	2.4 Difference between Team Building and Team Development	K1-K4	2 Hours	1-4	Lecture	Recap and Word Game
Feb 10– 18, 2025	3	<b>Handling Conflicts in a Team</b>	K1-K4	1 Hours	1-4	Lecture	Class Discussion

(Day Order 1 to 4)		3.1 Team Conflict - Meaning, Definition, Causes of Conflicts					
Feb 19- 26, 2025 (Day Order 1-6)	3	Contd., 3.1 Team Conflict - Causes of Conflicts 3.2 Levels of Conflict, Stages of Conflict	K1-K5	2 Hours	1-5	Lecture	Case Study Analysis
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	3	Contd., 3.2 Levels of Conflict	K1-K5	2 Hours	1-5	Lecture	Class Discussion
Mar 7 – 11, 2025 (Day Order 1 to 3)	3	3.2 Stages of Conflict	K1-K5	1 Hours	1-5	Lecture	Debate on the topic Levels and Stages of Conflict
Mar 12 –17, 2025	<b>C.A. Test – II</b>						
Mar 18 – 20, 2025 (Day 4 to 6)	3	3.3 Measures to Stimulate Team Conflict	K1-K4	2 Hours	1-4	Lecture	Recap and Discussion
Mar 21 - 28, 2025 (Day Order 1 to 6)	3	3.4 Consequences of Conflicts – Positive Aspects of Conflict	K1-K5	2 Hours	1-5	Lecture	Discussion
Mar 29- April 2, 2025 (Day Order 1 to 3)	<b>REVISION</b>						

