

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**COURSE PLAN (November 2024 – April 2025)**

Department : Commerce
Name/s of the Faculty : Dr. Shanthi Selvanayagam
Course Title : REGULATORY ASPECTS OF BUSINESS
Course Code : 23CM/PC/RB24
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	exhibit a strong conceptual knowledge about the legal provisions relating to business operations	K1
CO2	comprehend the features and importance of laws relating to Business	K2
CO3	apply the legal provisions relating to Business laws	K3
CO4	analyze the consequences, relevance and applicability of laws on various business situations	K4
CO5	develop critical thinking through the use of case laws	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	1.1 Introduction to Legal Systems in India and its Administration	K1-K5	10	1-5	Lecture & Power Point Presentation	Summing Up

		1.2 Law relating to Money Laundering - Important Definition and Objectives , Offences and Punishment for Money Laundering					
Nov 26- Dec 3, 2024 (Day Order 1 to 6)		1.3 Attachment, Adjudication and Confiscation 1.4 Obligation of Banking and Non-Banking Institutions				Lecture & Power Point Presentation	Recap, Q&A
Dec 4-11, 2024 (Day Order 1 to 6)	II	The Limited Liability Partnership Act 2008 (LLP) 2.1 Salient Features of LLP 2.2 LLP Agreement - Nature of LLP- Partners and Designated Partners;	K1-K5	15	1-5	Lecture & Power Point Presentation	Summing up
Dec 12-19, 2024 (Day Order 1 to 6)		2.3 Incorporation by Registration 2.4 Extent and Limitation of Liability of LLP and Partners 2.5 Financial Disclosures, Annual Return, Taxation of LLP				Lecture & Power Point Presentation	Group discussion

Dec 20, 2024 (Day Order 1)		2.6 Conversion to LLP - Winding up and Dissolution				Lecture & Power Point Presentation	
Jan 3 – 7, 2025 (Day Order 3 to 6)	III	Depositories Act 1996 3.1 Rights and Obligations of Depositories and Beneficial Owners	K1-K5	15	1-5	Lecture & Power Point Presentation	Group discussion
Jan 8 – 17, 2024 (Day Order 1 to 6)		3.2 Enquiry and Inspection 3.3 Penalty				Lecture & Power Point Presentation	Recap & other component I - Presentation
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	IV	Law Relating to Information Act 2005 4.1 Right to Information, Obligations of Public Authorities, Request for obtaining information and disposal of request	K1-K5	12	1-5	Lecture & Power Point Presentation	Summing up & Other component I - Presentation
Feb 3-8, 2025 (Day Order 1 to 6)		4.2 Exemption from disclosure of information, grounds for rejection to access				Case Study Discussion	Recap & Q&A
Feb 10– 18, 2025 (Day Order 1 to 4)		4.3 Central information commission-Powers and Functions.				Lecture & Power Point Presentation	Summing up
Feb 19- 26, 2025	V	Other Related Laws	K1-K5	13	1-5		Recap

(Day Order 1-6)		5.1 Law relating to Transfer of Property 5.1.1 Types of properties- movable and immovable property					
Feb 27- Mar 6, 2025 (Day Order 1 to 6)		5.1.2 Properties which cannot be transferred 5.1.3 Provisions relating to sale, mortgage, charge, lease, gift and actionable claim				Lecture & Power Point Presentation	Class discussion
Mar 7 – 11, 2025 (Day Order 1 to 3)		5.2 Information Technology Act 2000 Provisions relating to E-contract				Lecture & Power Point Presentation	Group discussion
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)		E-form, Electronic record, Digital signature and Data security				Group Discussion	Other Component- II Problem solving
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.3 Credit Information of Companies (Regulation) Act 2005 5.3.1 Objectives – Types of transactions 5.3.2 Registration of Credit Information Companies 5.3.3 Functions of Credit				Lecture & Power Point Presentation	Other Component- III, simulation Games

		Information Companies 5.3.4 Offences and Penalties					
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI
COURSE PLAN

November 2024 – April 2025

Department : **COMMERCE**
Name/s of the Faculty : **Dr.Nithya K**
Course Title : **Marketing Management**
Course Code : **23CM/PC/MM24**
Shift : **II**

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Recognize the functions and Process of Marketing	K1
CO2	Describe the opportunities and strategies in market research	K2
CO3	Prepare strategies for designing products, goods and services for evolving market needs	K3
CO4	Evaluate market functions, pricing and distribution strategies	K4
CO5	Assess the recent developments in marketing	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	Understanding Marketing Management 1.1 Marketing in the 21 st Century -Core Concepts 1.2 Marketing Management Process – A Strategic Perspective	K1-K5	8	CO1-5	Lecture and Group Discussion	Summing up
Nov 26- Dec 3, 2024 (Day Order 1 to 6)		1.3 Customer Quality , Value and Satisfaction , Planning and Control Opportunities in the Market Place	K1-K5		CO1-5	Lecture and Group Discussion	Recap and question &answers
Dec 4-11, 2024 (Day Order 1 to 6)	II	2.1 Scanning the Marketing Environment	K1-K5	15	CO1-5	Lecture and Group Discussion	Discussion &recap

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Dec 12-19, 2024 (Day Order 1 to 6)		2.2 Market Information System to measure demand	K1-K5		CO1-5	Lecture and Group Discussion	Quiz
Dec 20, 2024 (Day Order 1)		2.3 Market Research	K1-K5		CO1-5	Lecture and Group Discussion	Discussion
Jan 3 – 7, 2025 (Day Order 3 to 6)		2.3 Market Research (continued)	K1-K5		CO1-5	Lecture and Group Discussion	Discussion
Jan 8 – 17, 2025 (Day Order 1 to 6)	III	3.1 Product Concept – Customer Driven Market Strategy	K1-K5	15	CO1-5	Lecture and Group Discussion	Summing up
Jan 18 - 23, 2025	C.A. Test – I						
Jan 24 -31, 2025 (Day Order 1 to 6)		3.2 PLC- Marketing strategy	K1-K5		CO1-5	Lecture and Group Discussion	Recap

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Feb 3-8, 2025 (Day Order 1 to 6)		3.3 New Product Development Decision Process	K1-K5		CO1-5	Lecture and Group Discussion	Other component I – Presentation, UNIT III
Feb 10– 18, 2025 (Day Order 1 to 4)		3.4 Promotional Mix - Elements of Promotional Mix - Benefits	K1-K5		CO1-5	Lecture and Group Discussion	Other Component – I – Presentation, UNIT III
Feb 19- 26, 2025 (Day Order 1-6)	IV	Pricing and channel strategy 4.1 Pricing Factors affecting Price Determination Pricing Policies and Strategies, Discounts and Rebates	K1-K5	6	CO1-5	Lecture and Group Discussion	Other Component – II – Case study UNIT IV
Feb 27- Mar 6, 2025 (Day Order 1 to 6)		4.2 Distribution Channels, Functions and Types of Distribution Channels	K1-K5		CO1-5	Lecture and Group Discussion	Recap, Q&A

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Mar 7 – 11, 2025 (Day Order 1 to 3)	V	4.3 Whole sellers and retailers Marketing and Artificial Intelligence 5.1 Meaning and importance of AI in Marketing		6	CO1-5	Lecture and Group Discussion	Summing up
Mar 12 –17, 2025	C.A. Test – II						
Mar 18 – 20, 2025 (Day 4 to 6)		5.2 AI technologies used in Marketing	K1-K5		CO1-5	Lecture and class Presentation	Class room discussion
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.3 Benefits and challenges of using AI in Marketing 5.4 Future of AI in Marketing	K1-K5		CO1-5	Lecture and class Presentation	Class room discussion
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI
COURSE PLAN

November 2024 – April 2025

Department : Commerce
Name/s of the Faculty : Dr. Lydia Arockia Mary. A
Course Title : Corporate Taxation
Course Code : 23CM/PC/CT24
Shift : II

COURSE OUTCOMES (COs)

Cos	Description	CL
CO1	Comprehend the basic principles underlying the levy of corporate tax	K1
CO2	Explain the concepts in the computation of Business Income	K2
CO3	Apply Taxation provisions for computation of Tax liability	K3
CO4	Analyse the GST provisions	K4
CO5	Evaluate the tax implications on GST	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	Introduction 1.1 Constitutional background of corporate taxation 1.2 Overview of basic concepts and provisions relating to companies under the Companies Act 1961 1.3 Submission of Returns and Procedure of Assessment- Tax Payments, E-TDS, TCS, Advance payment of Tax 1.4 Residential Status of a Company and Incidence of Tax	K1-K5 K1-K5 K1 –K5 K1-K5	10	1-5	Lecture & Power Point Presentation	Class room discussion and Home Assignment
Nov 26- Dec 3, 2024 (Day Order 1 to 6)		1.5 Determining the tax base of corporate income -Taxable income- Revenue Receipts and Capital Receipts 1.6 Receipt of Compensation towards damages, cancellation of indebtedness – Undisclosed incomes, Unexplained incomes	K1-K5			Lecture & Problem Solving	Class room discussion and Home Assignment

Dec 4-11, 2024 (Day Order 1 to 6)	II	Computation of Business Income 2.1 Losses and Expenditure- Revenue and Capital 2.2 Allowed and Disallowed expenses 2.3 Depreciation 2.4 Set off and Carry forward of Losses	K1-K5 K1-K5	15	1-5	Lecture & Power Point Presentation	Class room discussion and Home Assignment
Dec 12-19, 2024 (Day Order 1 to 6)		2.5 Computation of Business Income 2.6 Deductions – 80G, 80GA, 80GGB, 80IA, 80IB, 80ID, 80IE, 80JJA, 80JJAA, 80LA	K1-K5			Lecture & Problem solving	Class room discussion and Home Assignment
Dec 20, 2024 (Day Order 1)		2.7 Tax Liability – Minimum Alternate tax	K1-K5			Lecture & Problem Solving	Home Assignment
Jan 3 – 7, 2025 (Day Order 3 to 6)		2.7 Tax Liability – Minimum Alternate tax	K1-K5			Lecture & Problem Solving	Home Assignment
Jan 8 – 17, 2025 (Day Order 1 to 6)	III	Goods and Service Tax 3.1 Goods and Service Tax – Evolution of GST and basic concepts in GST 3.2 Classification of Goods and Services – Composite and Mixed Supplies, IGST & SGST/ UGST	K1-K5	15	1-5	Lecture & Power Point presentation	Third Component –II Problem solving Test
Jan 18 – 23, 2025	C.A. Test – I						
Jan 24 – 31, 2025 (Day Order 1 to 6)		3.3 Registration Procedures- Cancellation and Revocation, E-Way bills	K1-K5			Lecture & Power Point Presentation	Third Component –II Problem solving Test
Feb 3-8, 2025 (Day Order 1 to 6)		3.4 Determination of Taxable value of Goods	K1-K5			Lecture & Power Point Presentation	Third Component –II Problem solving Test

Feb 10– 18, 2025 (Day Order 1 to 6)	IV	Levy and Collection of GST 4.1 Taxable Event- Supply of Goods and Services 4.1.1 Place of Supply, Within State, Interstate, Import and Export, Time of Supply	K1-K5	15	1-5	Lecture & Power Point Presentation	Third Component –II Problem solving Test
Feb 19- 26, 2025 (Day Order 1-6)		4.2 Input Tax Credit- Computation, Distribution and Claim	K1-K5			Lecture & Problem solving	Third Component –II Problem solving Test
Feb 27- Mar 6, 2025 (Day Order 1 to 6)		4.3 Tax Invoice, Debit and Credit notes and Other documents 4.4 GSTN- Technology framework enabling GST	K1-K5			Lecture & Power Point Presentation	Third Component –II Problem solving Test
Mar 7 – 11, 2025 (Day Order 1 to 3)	V	Customs Duty 5.1 Basic concepts in customs duty 5.2 Levy and Collections of customs duty	K1-K3	15		Lecture & Power Point Presentation	Third Component –I Group Presentation
Mar 12 –17, 2025	C.A. Test – II						
Mar 18 – 20, 2025 (Day 4 to 6)		5.3 Exemptions of Customs Duty	K1 –K3			Lecture & Power Point Presentation	Third Component –I Group Presentation
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.4 Demand of duties and Refund	K1 –K3			Lecture & Power Point Presentation	Third Component –I Group Presentation
Mar 29- April 3, 2025 (Day Order 1 to 3)		5.5 Duty Drawback	K1-K3			Lecture & Power Point Presentation	Third Component –I Group Presentation
	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Commerce
Name/s of the Faculty : S. JOTHILAKSHMI
Course Title : FINANCIAL MARKETS
Course Code : 23CM/PC/FM24
Shift : II

COURSE OUTCOMES (COs)

COs	Description						CL
CO1	Comprehend the importance of the concepts of Indian Financial Systems.						K1
CO2	Gain an understanding on the various aspects of financial market.						K2
CO3	Apply the relevant concepts in the secondary market transactions.						K3
CO4	Analyze the scope and operations of the various financial instruments.						K4
CO5	Evaluate the functioning of the Indian derivatives market.						K5
Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	Introduction 1.1 Indian Financial system –	K1-K5	15	CO1-CO5	Lecture and Presentation and Discussion	

		<p>Meaning, Characteristics and Significance</p> <p>1.2 Components- An overview of financial services, financial Institutions and financial Instruments.</p>					Summing up and discussion
<p>Nov 26- Dec 3, 2024 (Day Order 1 to 6)</p>		<p>1.2 Components – An overview of financial services, financial Institutions and financial instruments.</p> <p>1.3 Financial Markets – Importance and Classification.</p>	K1-K5		CO1-CO5	Lecture, Presentation and Discussion	Recap and short questions and answers
<p>Dec 4-11, 2024 (Day Order 1 to 6)</p>	II	<p>1.4 Role of financial system in the economic development.</p> <p>MONEY MARKET</p> <p>2.1 Money Market – Significance, Functions, Types and Characteristics</p>	K1-K5	14	CO1-CO5	Lecture, Presentation and Discussion	Summing up and short question and answers
<p>Dec 12-19, 2024 (Day Order 1 to 6)</p>		<p>2.2 Money Market Instruments</p>	K1-K5		CO1-CO5	Lecture, Presentation and Discussion	

		2.2.1 Call/Notice Money Market 2.2.2 Commercial Bill Market					Surprise Quiz
Dec 20, 2024 (Day Order 1)		2.2.3 Treasury Bills Market	K1-K5		CO1-CO5	Lecture, Presentation and Discussion	Discussion
Jan 3 – 7, 2025 (Day Order 3 to 6)		2.2.4 Certificates of Deposits 2.2.5 Gilt Edged Securities	K1-K5		CO1-CO5	Lecture, Presentation and Discussion	Short Question and answers
Jan 8 – 17, 2025 (Day Order 1 to 6)		2.2.6 REPO and Reverse Repo (An Overview) 2.3 Money Market in India – Reforms. 2.4 RBI regulation on money market	K1-K5		CO1-CO5	Lecture, Presentation and Discussion	Discussion and Question and Answer
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	III	CAPITAL MARKETS 3.1 Capital Markets – Meaning, Importance and characteristics	K1-K5	14	CO1-CO5	Lecture and Discussion	Recap and summing up

		3.2 Capital market instruments 3.2.1 Shares – Equity, Preference and Hybrid					
Feb 3-8, 2025 (Day Order 1 to 6)		3.2.2 Debentures and Bonds – Features and Types 3.2.3 Exchange Traded Funds	K1-K5		CO1-CO5	Lecture and Discussion	Other Component Test -1: Group Presentation Unit II & III
Feb 10– 18, 2025 (Day Order 1 to 4)		3.3 DFIs in India: IFCI, SFCs, IDFC 3.3 DFIs in India: ICICI, SIDBI and NBFCs	K1-K5		CO1-CO5	Lecture and Discussion	Other Component Test -1: Group Presentation Unit II & III
Feb 19- 26, 2025 (Day Order 1-6)	IV	Securities Markets 4.1 Primary Market – Concept, Features, Functions Instruments 4.1.1 Organisation and Mechanism 4.1.2 Initial Public Offer – Rights Issue, Private Placement, Preferential Rights, Bonus Issues, Book - Building	K1-K5	10	CO1-CO5	Lecture and Discussion	Other Component Test 1: Group Presentation Unit III & IV

Feb 27- Mar 6, 2025 (Day Order 1 to 6)		4.2.1 National Securities Depository Limited (NSDL), Central Depository Services Limited, (CDSL) The Stock Holding Corporation of India Limited (SHCIL) 4.2.2 SEBI – Role and Functions	K1-K5		CO1-CO5	Lecture and Discussion	Other Component Test 2:Case Study Analysis
Mar 7 – 11, 2025 (Day Order 1 to 3)	V	Derivative Market 10 5.1 Derivative Market: Financial Derivatives, meaning and functions.	K1-K5	11	CO1-CO5	Lecture and Discussion	Summing up
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)		5.2 Classification of derivative instruments- Forwards and Future, Options and Swaps	K1-K5		CO1-CO5	Lecture and Discussion	Group Discussion
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.2 Classification of derivative instruments- Forwards and Future, Options and Swaps	K1-K5		CO1-CO5	Lecture and Discussion	Surprise Quiz

		5.3 Derivative markets in India					
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI
COURSE PLAN

November 2024 – April 2025

Department : Commerce
Name/s of the Faculty : Dr. Vidya Srinivasan
Course Title : Human Resources Management
Course Code : 23CM/PE/HR23
Shift : II

COURSE OUTCOMES (COs)

Cos	Description	CL
CO1	Identify the human resources requirement in an organization	K1
CO2	Define the process of job analysis and discuss its importance	K2
CO3	Compare and contrast the methods used for selection and placement of human resources	K3
CO4	Explain the steps required to develop and evaluate an employee training program	K4

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	1.7 Human Resource Planning – Importance, Objectives and Process 1.8 Job Analysis and Design 1.9 Meaning - Recruitment, Selection and Placement.	K1-K5 K1-K5 K1 –K5 K1-K5	6	1-4	Lecture & Power Point Presentation	Summarisation
Nov 26- Dec 3, 2024 (Day Order 1 to 6)		1.3.1Sources of recruitment and recruitment process 1.3.2Process of Selection and Placement	K1-K5		1-4	Lecture & Group discussion	Other Component – 1 Submit Assignment on recruitment process of an IT company and FMCG company
Dec 4-11, 2024 (Day Order 1 to 6)	II	2.1 Introduction to Training –Meaning & Importance 2.1.1Techniques or Methods –On the Job and Off the Job methods	K1-K5 K1-K5	7	1-4	Lecture	Quiz

Dec 12-19, 2024 (Day Order 1 to 6)		1.2 Identification of the training needs 2.2 Performance appraisal – Meaning Need & Methods	K1-K5		1-4	Lecture	Component 2- Group presentation on Training methods adopted by listed Companies or Performance appraisal methods adopted
Dec 20, 2024 (Day Order 1)		2.2 Methods of Performance appraisal	K1-K5		1-4	Lecture	Review by question and answer
Jan 3 – 7, 2025 (Day Order 3 to 6)	III	3.1 Conflict Management - Levels, Sources	K1-K5	8	1-4	Lecture	Group Discussion
Jan 8 – 17, 2025 (Day Order 1 to 6)		3.1 Conflict Management - Resolution strategies, Negotiation	K1-K5		1-4	Lecture & Power Point presentation	Group Discussion
Jan 18 – 23, 2025	C.A. Test – I						
Jan 24 – 31, 2025 (Day Order 1 to 6)		3.2 Stress -Nature, Causes, Measures to Manage Stress	K1-K5		1-4	Lecture & Power Point Presentation	Group Discussion
Feb 3-8, 2025 (Day Order 1 to 6)	IV	4.1 The System and Process of Controlling	K1-K5	9	1-4	Lecture & Power Point Presentation	Article review
Feb 10– 18, 2025 (Day Order 1 to 6)		4.2 Control Techniques and Information Technology	K1-K5		1-4	Lecture & Power Point Presentation	Guest Lecture
Feb 19- 26, 2025 (Day Order 1-6)		4.3 Global Controlling and Global Challenges	K1-K5		1-4	Lecture	Article review

Feb 27- Mar 6, 2025 (Day Order 1 to 6)	V	5.1 Organisational Change – Meaning- Factors influencing Change –Approaches	K1-K5	10	1-4	Lecture & Power Point Presentation	Case Study
Mar 7 – 11, 2025 (Day Order 1 to 3)		2 Organisational Culture and Development –Meaning of Organisational Culture	K1-K3		1-4	Lecture & Power Point Presentation	Case Study
Mar 12 –17, 2025	C.A. Test – II						
Mar 18 – 20, 2025 (Day 4 to 6)		5.3 Role of Culture	K1 –K3		1-4	Lecture & Power Point Presentation	Group Discussion and Role Play
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.3 Types of Culture	K1 –K3		1-4	Lecture & Power Point Presentation	Group Discussion and Role Play
Mar 29- April 3, 2025 (Day Order 1 to 3)		Revision	K1-K3		1-4	Lecture & Power Point Presentation	
	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI
COURSE PLAN

November 2024 – April 2025

Department : Commerce
Name/s of the Faculty : Dr. Vidya Srinivasan
Course Title : Soft Skills
Course Code : 23CM/PK/SS22
Shift : II

COURSE OUTCOMES (COs)

Cos	Description	CL
CO1	Communicate with confidence and poise	K1
CO2	Accept themselves and improve on their weaknesses	K2
CO3	Strengthen their relationships through confronting and solving problems	K3
CO4	Work more effectively and complete activities on time	K4
CO5	Plan their future with clarity and focus	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	I	1.1 Self- Awareness 1.2 Communication Skills – Verbal and Non-Verbal	K1-K5	4	1-5	Moderate the class discussion	Group Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)		1.3 Leadership Qualities 1.4 Etiquette and Good Manners 1.5 Experiential Learning – based on activities	K1-K5			Moderate the class discussion	Component -1 – Assignment Submission
Dec 4-11, 2024 (Day Order 1 to 6)	II	2.1. Interpersonal Skills 2.2. People Management	K1-K5	6	1-5	Moderate the class discussion	Component 2 – Role play
Dec 12-19, 2024 (Day Order 1 to 6)		2.3 Creative Thinking 2.4 Critical Thinking 2.5 Experiential Learning – based on activities	K1-K5			Moderate the class discussion	Idea Generation

Dec 20, 2024 (Day Order 1)	III	3.1. Importance of time management 3.2. Planning and Prioritizing 3.3. Organizing skills	K5	6		Moderate the class discussion	Experience sharing session
Jan 3 – 7, 2025 (Day Order 3 to 6)		3.4 Action Plan 3.5 Experiential Learning – based on activities	K1-K5			Moderate the class discussion	Experience sharing session
Jan 8 – 17, 2025 (Day Order 1 to 6)	IV	4.1. Reasons for conflict	K1-K5	6	1-5	Moderate the class discussion	Case Study
Jan 18 – 23, 2025	C.A. Test – I						
Jan 24 – 31, 2025 (Day Order 1 to 6)		4.2 Consequences of conflict	K1-K5			Moderate the class discussion	Group Discussion
Feb 3-8, 2025 (Day Order 1 to 6)		4.3 Managing emotions	K1-K5			Moderate the class discussion	Role Play
Feb 10– 18, 2025 (Day Order 1 to 6)		4.4 Methods of resolving conflicts	K1-K5		1-5	Moderate the class discussion	Role Play
Feb 19- 26, 2025 (Day Order 1-6)		4.5 Experiential Learning – based on activities	K1-K5			Moderate the class discussion	
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	V	5.1 Goal-setting and Decision-making	K1-K5	7		Moderate the class discussion	Group Discussion

Mar 7 – 11, 2025 (Day Order 1 to 3)		5.2. Career Planning	K1-K5			Moderate the class discussion	SWOT Analysis
Mar 12 –17, 2025	C.A. Test – II						
Mar 18 – 20, 2025 (Day 4 to 6)		5.3 Resume Writing	K1 –K5			Moderate the class discussion	Assignment
Mar 21 - 28, 2025 (Day Order 1 to 6)		5.4 Handling Interviews	K1-K5			Moderate the class discussion	Role Play
Mar 29- April 3, 2025 (Day Order 1 to 3)		5.5 Experiential Learning – based on activities	K1-K5			Moderate the class discussion	
	REVISION						