STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2024 – April 2025 : Commerce - Corporate Secretaryship

Name/s of the Faculty : Dr Sharanya P – Section - A

Ms. Raghavi – Section - B

Course Title : Goods and Services Tax

Course Code : 19CO/MC/GT64

Shift : II

Department

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 18 – 25, 2024 (Day Order 1-6)	Unit 1 - Introduction 1.1Constitutional Framework of Indirect Taxes before GST (Taxation Powers of Union and State Government) 1.2Concept of VAT-Meaning, Variants and Methods, Major Defects in the Structure of Indirect Taxes prior to GST	Lecture and Presentation	V.S. Datey, All about GST V.S. Datey, GST Ready Reckoner Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Service Tax	Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.3 Rationale for GST-Structure of GST (SGST CGST,UTGST & IGST) 1.3.1 GST Council, GST Network, State Compensation Mechanism, Registration.	Lecture and Presentation	V.S. Datey, GST Ready Reckoner Dr.H.C Mehrotra, Prof V.P Agarwal, Goods and Service Tax	Recap and Quiz
Dec 4-11, 2024 (Day Order 1 to 6)	Unit 2- Levy and Collection of GST 2.1 Taxable Event- "Supply "of Goods and Services, Place of Supply, Within State, Interstate, Import and Export, Time of Supply 2.2 Valuation for GST-Valuation Rules,	Lecture and Problem Solving	C A Rajat Mohan, Illustrated Guide to Goods and Service Tax Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Service Tax	Recap and Problem Solving

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	Taxability of			
	Reimbursement of			
D 12 10 2024	Expenses	т , 1		
Dec 12-19, 2024	2.2 Valuation for GST-	Lecture and		Group
(Day Order 1 to 6)	Valuation Rules, Taxability of	Presentation		Discussion and Problem
	Taxability of Reimbursement of		C A Rajat Mohan,	Solving
	Expenses		Illustrated Guide to Goods and Service Tax	Solving
	2.3 Exemption from		and Service Tax	
	GST- Small Supplies		Dr.H.C Mehrotra, Prof .V.P	
	and Composition		Agarwal, Goods and Goods	
	Scheme		and Service Tax	
Dec 20, 2024	2.4 Classification of	Lecture and		Recap and
(Day Order 1)	Goods and Services-	Presentation	Gupta S S, GST How to	Case Study
	Composite and Mixed		meet your obligations	Analysis
	Supplies.			-
			Dr.H.C Mehrotra, Prof	
			.V.P Agarwal, Goods and	
			Goods and Service Tax	
Jan 3 – 7, 2025	2.4 Classification of	Lecture and		Recap and
(Day Order 3 to 6)	Goods and Services-	Presentation	Gupta S S, GST How to	Case Study
	Composite and Mixed	11000110011	meet your obligations	Analysis
	Supplies			J
			Dr.H.C Mehrotra, Prof	
			.V.P Agarwal, Goods and	
			Goods and Service Tax	
Jan 8 – 17, 2024	Unit 3 - Input Tax	Lecture and	C A Rajat Mohan,	Class
(Day Order 1 to 6)	Credit	Problem Solving	Illustrated Guide to Goods	Discussion
	3.1 Basic concept,		and Service Tax	and Problem
	Simple Illustrations on		D W.G. W.L 2 2	Solving
	Calculation of GST		Dr.H.C Mehrotra, Prof .V.P	Tri. i i
	and Input Tax Credit		Agarwal, Goods and Goods	Third
			and Service Tax	Component Case study
				Case study analysis on
				Time, Place
				and value of
	1	ļ	l	

				supply (Unit II) –January 8 ,2025-20 Marks
Jan 18 - 23, 2025		C.A.	Test – I	
Jan 24 - 30, 2025 (Day Order 1 to 6)	3 - Input Tax Credit 3.1 Basic concept, Simple Illustrations on Calculation of GST and Input Tax Credit 3.2 Order of Adjustment of Input Tax Credit against Output CGST,SGST, IGST	Lecture and Problem Solving	Timir Baran Chatterjee and Vivek Jalan, How to handle GST- TDS, GST – TCS, GST Audit, GST Annual Return Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Goods and Service Tax	Recap and Current Articles Related to GST
Feb 3-8, 2025 (Day Order 1 to 6)	3.2 Order of Adjustment of Input Tax Credit against Output CGST,SGST, IGST Unit 4- Payment of GST 4.1 Time of GST Payment 4.1.1 Mode of Payment	Lecture and Presentation	Adithya Singhania, GST Audit and Annual Returns Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Goods and Service Tax	Group Discussion and Videos Related to Input Tax Credit
Feb 10– 18, 2025 (Day Order 1 to 4)	4.1.2 Challan Generation	Lecture and Video Presentation	Institute of Company Secretaries of India , Tax Laws Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Goods and Service Tax	Recap and Video Tutorial
Feb 19- 26, 2025 (Day Order 1-6)	4.1.3 CPIN TDS and TCS	Lecture and Presentation	Adithya Singhania, GST Audit and Annual Returns Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Goods and Service Tax	Recap and Problem Solving
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	Unit 5- Procedures and Special Provisions 5.1 Tax Invoice, Credit and Debit Notes, Returns, Audit in GST	Lecture and Presentation	Timir Baran Chatterjee and Vivek Jalan, How to handle GST- TDS, GST – TCS, GST Audit, GST Annual Return Dr.H.C Mehrotra, Prof .V.P Agarwal, Goods and Goods and Service Tax	Discussion and Quiz [Third Component Objective test on Key concepts on GST (Unit I, III and IV) – March 3,

	1	ı			
					2025 - 30
					Marks]
Mar 7 – 11, 2025	5.2 Assessment-	Lecture	and	Timir Baran Chatterjee and	Group
(Day Order 1 to 3)	Self-Assessment,	Presentation		Vivek Jalan, How to handle	Discussion
	Summary and Scrutiny			GST- TDS, GST – TCS, GST	and Quiz
				Audit, GST Annual Return	
				,	
				Dr.H.C Mehrotra, Prof .V.P	
				Agarwal, Goods and Goods	
				and Service Tax	
Mar 12 –17, 2025			C.A.	Test – II	
Mar 18 – 20, 2025	5.3 Taxability of	Lecture	and	V.S. Datey,	Group
(Day 4 to 6)	E-Commerce,	Presentation		GST Ready Reckoner	Discussion
	Anti-profiteering			Dr.H.C Mehrotra, Prof .V.P	and Quiz
				Agarwal, Goods and Goods	
				and Service Tax	
Mar 21 - 28, 2025	5.3 E-way Bills, Zero-	Lecture	and	Timir Baran Chatterjee and	Recap and
(Day Order 1 to 6)	Rated Supply,	Presentation		Vivek Jalan, How to handle	Quiz
(24) 3144 1 6 6)	Offences and Penalties,	11000110001011		GST- TDS, GST – TCS, GST	Quinz.
	Avoidance of Dual			Audit, GST Annual Return	
	Control (Contd.)			Trucht, Got Timual Retain	
	Control (Conta.)			Dr.H.C Mehrotra, Prof .V.P	
				Agarwal, Goods and Goods	
				and Service Tax	
Mar 29- April 3,	5.4 Applicability of	Lecture	and	V.S. Datey,	Group
2025	GST Audit	Presentation	and	GST Ready Reckoner	Discussion
(Day Order 1 to 3)	OSI Audit	1 105011atiOII		Dr.H.C Mehrotra, Prof .V.P	Discussion
(Day Oruel 1 to 3)					
				Agarwal, Goods and Goods	
			DET	and Service Tax	
	REVISION				

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2024 – April 2025

: Commerce - Corporate Secretaryship **Department** Name/s of the Faculty

: Ms. Leelavathi. R - Section -A Ms. Suvethashri. - Section - B

: Social Security Laws **Course Title** : 19CO/MC/SL63 **Course Code**

Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 18 – 25, 2024 (Day Order 1-6)	Unit I Introduction to Social Security 1.1 Meaning, Significance and Objects	Lecture/ Presentation	Hitesh Bhatia, Introduction to Social Security - With Special Reference to India ,New Delhi: Mangalam Publisher,2015	Recap and Group Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.2 Evolution and Constituents of Social Security 1.3 Difference between Organised and Unorganised Sector	Lecture/ Presentation	Hitesh Bhatia, Introduction to Social Security - With Special Reference to India ,New Delhi: Mangalam Publisher,2015	Recap and Quiz
Dec 4-11, 2024 (Day Order 1 to 6)	Unit 2 Laws relating to Retirement Benefits 2.1 Employees' Provident Funds and Miscellaneous Provisions Act- Definitions Application 2.1.1 Employees Provident Fund Scheme, Pension Scheme,	Lecture/ Presentation	Kapoor, ND, Elements of Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	Case Study Analysis
Dec 12-19, 2024 (Day Order 1 to 6)	2.1.2 Deposit Linked Insurance Scheme- Administration, Claims and Benefits 2.1.3 Penalties and Offences	Lecture/ Presentation	Kapoor, ND, Elements of Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	Recap and Group Discussion

Dec 20, 2024	2.2 Payment of	Lecture/	Kapoor, ND, Elements of	Recap and
(Day Order 1)	Gratuity Act-	Presentation	Mercantile Law, New Delhi:	Quiz
	Definitions, Payment,		Sultan Chand & Sons, 2018	
	Forfeiture, Nomination,			
	Determination,			
	Recovery, Inspectors,			
	Penalties and Offences			
Jan 3 – 7, 2025	2.2 Payment of			
(Day Order 3 to 6)	Gratuity Act-			
	Definitions, Payment,			
	Forfeiture,	Lecture/	Kapoor, ND, Elements of	Case Study
	Nomination,	Presentation	Mercantile Law, New Delhi:	Analysis
	Determination, Recovery, Inspectors,		Sultan Chand & Sons, 2018	
	Penalties and Offences			
	(Cont)			
Jan 8 – 17, 2024	Unit 3		CI : MAD	
(Day Order 1 to 6)	Laws relating to	Lecture/	Shreenivasan,M R (Dr.),Industrial & Labour	Dogge and
	welfare of Employees	Presentation	Law, Chennai: Margham	Recap and Quiz
	3.1 Equal	1 rescritation	Publications, 2018	Quiz
T 10 22 2025	Remuneration Act		<u> </u>	1
Jan 18 - 23, 2025 Jan 24 - 30, 2025	2.2 Employage, State	Lecture/	A. Test – I	Open Book
(Day Order 1 to 6)	3.2 Employees' State Insurance Act, -	Presentation	Shreenivasan,M R (Dr.),Industrial & Labour	Open Book Test and
(Day Order 1 to 0)	Definition,	Tresentation	Law, Chennai: Margham	Third
	Contributions, Claims		Publications, 2018	Component -
	and Benefits and		,	MCQ Test on
	Offences			Unit I and II–
				January 27,
				2025- 20
				Marks
Feb 3-8, 2025	3.2 Employees' State	Lecture/	Shreenivasan,M R	Recap and
(Day Order 1 to 6)	Insurance Act, -	Presentation	(Dr.),Industrial & Labour	Q&A
	Definition,		Law, Chennai: Margham	
	Contributions, Claims		Publications, 2018	
	and Benefits and			
E 1 10 10 2025	Offences (Cont)	T /	GI : MB	
Feb 10– 18, 2025	3.3 Apprentices Act, 1961 - Scope,	Lecture/ Presentation	Shreenivasan,M R (Dr.),Industrial & Labour	Recap and
(Day Order 1 to 4)	Coverage, Definitions,	rieschiation	Law, Chennai: Margham	1
	Apprentices and their		Publications, 2018	Group
	Training, Obligation of			Discussion
	Employers and			
	Apprentices,			
	Authorities, Penalties			
	and			
Feb 19- 26, 2025	Offences. Unit 4	Lecture/	Kapoor, ND, Elements of	Casa Study
(Day Order 1-6)	Laws relating to	Presentation	Mercantile Law, New Delhi:	Case Study Analysis
(Day Older 1-0)	Welfare of Women	1 1050HatiOH	Sultan Chand & Sons, 2018	7 Mary 515
	4.1 Maternity Benefit		2010, 2010	
	Act, 1961 - Objects,			

	Salient Features, Application and Definitions 4.1.1 Prohibition of Employment, Maternity Benefit, Leave and Nursing Breaks 4.1.2 Right to Payment of Maternity Benefit 4.1.3 Powers and Duties of Inspectors, Penalties and Offences			
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4.2 Maternity Benefit (Amendment) Act, 2017- Applicability, Key Aspect, Changes by Amendment, New Inclusions	Lecture/ Presentation	Kapoor, ND, Elements of Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	Recap and Case Study Third Component - video presentation on Various Social Security Laws— Feb 27, 2025—30 Marks
Mar 7 – 11, 2025 (Day Order 1 to 3)	4.3 Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013	Lecture/ Presentation	Kapoor, ND, Elements of Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	Guest Lecture
Mar 12 –17, 2025		C.A.	Test – II	
Mar 18 – 20, 2025	Unit 5	Lecture/	Kapoor, ND, Elements of	Q&A
(Day 4 to 6)	Laws relating to Unorganized Sector 5.1 The Unorganised Workers' Social Security Act 2008-Objects, Features, Application and Definitions	Presentation	Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	

Mar 21 - 28, 2025 (Day Order 1 to 6)	5.2 National and State Social Security Board	Lecture/ Presentation	Kapoor, ND, Elements of Mercantile Law, New Delhi: Sultan Chand & Sons, 2018	Recap and Group Discussion
Mar 29- April 3,	5.3 Social Security	Lecture/	Kapoor, ND, Elements of	Group
2025	Schemes	Presentation	Mercantile Law, New Delhi:	Discussion
(Day Order 1 to 3)			Sultan Chand & Sons, 2018	
	REVISION			

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2024 – April 2025 : Commerce - Corporate Secretaryship

Department : Commerce - Corporate Secretary
Name/s of the Faculty : Mofika SA - Section -A

Reema R Varghese – Section -B

Course Title : Due Diligence and Compliance Management

Course Code : 19CO/MC/DC63

Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 18 – 25, 2024 (Day Order 1-6)	Unit 1 Due Diligence - An Overview 1.1Introduction,Nature, Need, and its Significance 1.2 Objectives, Scope and Types of Due Diligence	Lecture and Presentation	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.3 Process of Due Diligence Unit 2 Issue of Securities 2.1 Introduction and Regulatory Framework for Pre and Post Securities Issue Due Diligence - IPO/FPO	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Recap and Quiz
Dec 4-11, 2024 (Day Order 1 to 6)	2.2 Due Diligence - Preferential Issues of Listed and Unlisted Companies	Lecture and Presentation	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Group Discussion Quiz
Dec 12-19, 2024 (Day Order 1 to 6)	2.3 Employee Stock Option, Bonus Issue, Rights Issue, Debt Issues	Lecture and Presentation	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Class Discussion
Dec 20, 2024 (Day Order 1)	Unit 3 Merger and Acquisition 3.1 Introduction, Due Diligence Process, Activity Chart, Preparation of Scheme of Amalgamation	Lecture and Presentation, Group Discussion	Aapl Landmen, Mergers and Acquisitions Due Diligence, Create Space Independent Publishing Platform, 2017	Recap and Concept framing
Jan 3 – 7, 2025 (Day Order 3 to 6)	3.2 Impact of Due Diligence on Valuation, HR and Cultural Due Diligence	Lecture and Presentation, Group Discussion	Aapl Landmen, Mergers and Acquisitions Due Diligence, Create Space Independent Publishing Platform, 2017	Recap and Concept framing

Jan 8 – 17, 2024 (Day Order 1 to 6) Jan 18 - 23, 2025	3.3 Corporate Governance Due Diligence, Environmental Due Diligence	Lecture and Presentation, Group Discussion C.A. Lecture and	Aapl Landmen, Mergers and Acquisitions Due Diligence, Create SpaceIndependent Publishing Platform, 2017 Test – I	Recap and Third Component Test Mcq Test unit 1-3 on January 17, 2025- 20 Marks
Jan 24 - 30, 2025 (Day Order 1 to 6)	3.4 Importance of Documentation	Presentation, Group Discussion	Aapl Landmen, Mergers and Acquisitions Due Diligence, Create Space Independent Publishing Platform, 2017	Quiz & Class Discussion
Feb 3-8, 2025 (Day Order 1 to 6)	Unit 4 Due Diligence Report 4.1 Format of Due Diligence Report, Important Contents of Due Diligence Report	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit ComplianceManagement & Due Diligence, New Delhi: Reliance Publications, 2018	Puzzle & Class Discussion
Feb 10– 18, 2025 (Day Order 1 to 4)	4.1 Format of Due Diligence Report, Important Contents of Due Diligence Report	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit ComplianceManagement & Due Diligence, New Delhi: Reliance Publications, 2018	Discussion and Third Component - Role Play on Types of Due Diligence conducted in various companies - February 10, 2025 Onwards - 30 Marks
Feb 19- 26, 2025 (Day Order 1-6)	4.2 Possible Hurdles in Due Diligence	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Discussion and Component
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4.3 Steps to Overcome the Hurdles in Due Diligence	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Discussion and Puzzle
Mar 7 – 11, 2025 (Day Order 1 to 3)	4.3 Steps to Overcome the Hurdles in Due Diligence	Lecture and Presentation, Group Discussion	Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management & Due Diligence, New Delhi: Reliance Publications, 2018	Open Book Assignment
Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6)	Unit 5 Compliance Management	Lecture and Presentation, Group Discussion	Test – II Abha Aggarwal & S K Aggarwal, Secretarial Audit Compliance Management &	Quiz

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI Course Schedule: November 2024 – April 2025

Department : Commerce - Corporate Secretaryship

Name/s of the Faculty : Dr. E. Felix Maria

Course Title : COMMODITIES MARKET

Course Code : 19CO/ME/CM45

Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 18 – 25, 2024 (Day Order 1-6)	Unit 1- Commodities Market 1.1 Commodities Market in India-Importance, Participants in Commodities Market, Trading in Commodities in India 1.2 Commodities- Meaning, Types	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap and Group Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.3 Commodity Exchanges in India, Reasons for Investing in Commodities	LECTURE	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap and Test
Dec 4-11, 2024 (Day Order 1 to 6)	Unit 2- Derivatives Market 2.1 Elements of a Derivative Contract, Factors Influencing the Growth of Derivatives Market	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap and Test
Dec 12-19, 2024 (Day Order 1 to 6)	2.2 Derivatives- Meaning, Types of Underlying Assets	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Quiz and Group discussion
Dec 20, 2024 (Day Order 1)	2.3 Participants in Derivatives Market, Advantages and	LECTURE	1. COMMODITY MARKETS - NITICHATNANI	Recap & Group discussion

	Disadvantages of Trading In Derivatives Market		2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	
Jan 3 – 7, 2025 (Day Order 3 to 6)	2.4 Current Volumes of Derivative Trade in India, Difference between Forwards and Futures	LECTURE	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Discussion & Component
Jan 8 – 17, 2024 (Day Order 1 to 6)	Unit 3- Pricing of Futures 3.1 Futures Contract Specification, Terminologies, Concept of Convergence	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Discussion & Component
Jan 18 - 23, 2025		C.A	. Test – I	
Jan 24 - 30, 2025 (Day Order 1 to 6)	3.2 Relationship between Futures Price and Expected Spot Price, Risk	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap & Discussion Analytical study on financial derivatives (Futures & Options) of commodities – January 25, 2025 -25 Marks
Feb 3-8, 2025 (Day Order 1 to 6)	3.3 Pricing of Futures Contract, Cost of Carry Model	LECTURE	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap & Discussion MCQ in Unit 1,2 & 3– February 03,2025 - 25 Marks
Feb 10– 18, 2025 (Day Order 1 to 4)	Unit 4- Hedging 4.1 Speculation and Arbitrage using Futures, Long Hedge – Short Hedge	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Recap
Feb 19- 26, 2025 (Day Order 1-6)	4.2 Cash and Carry Arbitrage, Reverse	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI	Discussion

	Cash and Carry Arbitrage		2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4.3 Payoff Charts and Diagrams for Futures Contract, Perfect and Imperfect Hedge	LECTURE	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Discussion & Third Component
Mar 7 – 11, 2025 (Day Order 1 to 3)	Unit 5- Trading, Clearing and Settlement in Derivatives Market 5.1 Meaning and Concept, SEBI Guidelines, Trading Mechanism, Types of Order	LECTURE	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Third Component
Mar 12 –17, 2025			. Test – II	
Mar 18 – 20, 2025 (Day 4 to 6)	5.2 Clearing Mechanism, NSCCL, Objectives and Functions	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Guest Lecture
Mar 21 - 28, 2025 (Day Order 1 to 6)	5.3 Settlement Mechanism, Types of Settlement	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Guest Lecture
Mar 29- April 3, 2025 (Day Order 1 to 3)	5.3 Types of Settlement	LECTURE & VISUAL AIDS	1. COMMODITY MARKETS - NITICHATNANI 2. OPTIONS FUTURES AND OTHER DERIVATIVES - JOHN C. HULL AND BASU	Group discussion
		<u> </u>	VISION	

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI Course Schedule: November 2024 – April 2025

:Commerce - Corporate Secretaryship

Name/s of the Faculty : Ms. Leenu Joice Course Title : Industrial Regulations

Course Code : 19CO/ME/IR45

Shift : II Other III Component Tests:

Department

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 18 – 25, 2024 (Day Order 1-6)	Unit -1 Industrial Relations 1.1Definition,Scope, Objectives and Nature	Lecture	Industrial Relations and Labour Laws PC Tripathi	Discussion and Test
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.2 Factors and Importance of Industrial Relations	Lecture	Industrial Relations and Labour Laws PC Tripathi	Recap and Discussion
Dec 4-11, 2024 (Day Order 1 to 6)	1.3 Approaches to Industrial Relations	Lecture	Industrial Relations and Labour Laws PC Tripathi	Recap and Discussion
Dec 12-19, 2024 (Day Order 1 to 6)	Unit -2 Collective Bargaining and Negotiation 2.1 Meaning, Objectives, Benefits and Importance of Collective Bargaining	Lecture	Industrial Relations and Labour Laws PC Tripathi	Quiz
Dec 20, 2024 (Day Order 1)	2.2 Conditions and Essentials for Successful Collective Bargaining, Collective Bargaining Process	Lecture	Industrial Relations and Labour Laws PC Tripathi	Puzzle
Jan 3 – 7, 2025 (Day Order 3 to 6)	2.3 Negotiation - Types, Techniques of Negotiation, Negotiation Process, Essential Skills for Negotiation	Lecture	Industrial Relations and Labour Laws PC Tripathi	Assignment- Identify a company that effectively incorporates workers participation in management. Examine how workers are involved in decision-makin g and the

				impact on company culture and performance—J anuary 5, 2025-25 marks
Jan 8 – 17, 2024	Unit -3	Lecture	Industrial Relations and	Third
(Day Order 1 to 6)	Workers	Lecture	Labour Laws	Component &
(Buy Order 1 to 0)	participation in		PC Tripathi	Group
	Management and			discussion
	Grievance			anse assion
	Management			
	3.1 Meaning,			
	Objectives, Factors			
	Influencing			
	Participation			
Jan 18 - 23, 2025		C.A	. Test – I	
Jan 24 - 30, 2025	3.2 Forms and Levels	Lecture	Industrial Relations and	Third
(Day Order 1 to 6)	of Participation,		Labour Laws	Component &
	Benefit of Workers		PC Tripathi	Group
	Participation in			discussion
	Management	-		
Feb 3-8, 2025	3.3 Meaning and	Lecture	Industrial Relations and	Third
(Day Order 1 to 6)	Concept of Grievance, Causes of Grievance,		Labour Laws	Component & Group
	Effects of Grievance,		PC Tripathi	discussion
	Grievance Redressal			discussion
	Procedure.			
	110ccure.			
Feb 10– 18, 2025	Unit -4	Lecture	Industrial Relations and	Guest Lecture
(Day Order 1 to 4)	Labour Welfare		Labour Laws	
	4.1 Concept,		PC Tripathi	
	Objectives and		To Impuum	
	Principles of Labour			
	Welfare			
	4.2 Role of Workers			
	Participation in Labour			
	welfare, Types of			
	Conflict Resolution,			
	Statutory and Non			
	Statutory			
Feb 19- 26, 2025	4.3 Agencies for	Lecture	Industrial Relations and	Guest Lecture
(Day Order 1-6)	Labour Welfare in		Labour Laws	
	India- Statutory and		PC Tripathi	
	Non-Statutory			

Feb 27- Mar 6,	Unit -5	Lecture	Industrial Relations and	Recap &
2025	Trade Unions &		Labour Laws	Objective test
(Day Order 1 to 6)	Quality Circles		PC Tripathi	on unit 3 and 4
	5.1 Nature of Trade		1	on 27
	Unions, Trade Union			February,
	Movement in India			2025-25 marks
	1,10 , 5,11,5,10			
Mar 7 – 11, 2025	5.2 Reasons for	Lecture	Industrial Relations and	Recap &
(Day Order 1 to 3)	Employees to Join		Labour Laws	Component
	Trade Unions,		PC Tripathi	Tests
	Problems of Trade		1	
	Unions and Remedies			
Mar 12 –17, 2025		C.A.	Test – II	
Mar 18 – 20, 2025	5.3 Quality Circles	Lecture	Industrial Relations and	Class
(Day 4 to 6)	(QC)- History,		Labour Laws	Discussion
	Organization Structure,		PC Tripathi	[
	Benefits and Problems		1	[
	of QC.			
Mar 21 - 28, 2025	5.3 Quality Circles	Lecture	Industrial Relations and	Discussion &
(Day Order 1 to 6)	(QC)- History,		Labour Laws	Test
	Organization Structure,		PC Tripathi	
	Benefits and Problems		1	
	of QC.			
Mar 29- April 3,	5.3 Quality Circles	Lecture	Industrial Relations and	recap &
2025	(QC)- History,		Labour Laws	Discussion
(Day Order 1 to 3)	Organization Structure,		PC Tripathi	
/	Benefits and Problems		1	
1				1
1	of QC.			1

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI Course Schedule: November 2024 – April 2025

: Commerce - Corporate Secretaryship

Department Name/s of the Faculty : Dr. Sharanya P

: Company Secretarial Correspondence : 19CO/GE/CC22 **Course Title**

Course Code

Shift : II

Nov 18 - 25, 2024 (Day Order 1-6)	Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Dec 4-11, 2024 (Day Order 1 to 6) Secretaries Secretarial Law and Practice Discussion	· · · · · · · · · · · · · · · · · · ·	Introduction to Company Secretary Secretary- Meeting and	Lecture		Discussion
Company Secretary December 1 to 6 Secretary - Definition and Legal Position	2024	and Types of	Lecture	1 *	
Clay Order 1 to 6 Liability of a Company Secretary Secretarial Law and Practice	,	Secretary- Definition	Lecture	Manual of Secretarial	Quiz
Day Order 1 Appointment and Dismissal of a Company Secretary	*	Liability of a Company	Lecture	1 *	Quiz
Jan 3 - 7, 2025 (Day Order 3 to 6) Correspondence Correspondence 2.1 Correspondence relating to Meetings-Before, During and after the meeting Jan 8 - 17, 2024 (Day Order 1 to 6) Correspondence Correspondence		Appointment and Dismissal of a	Lecture	Manual of Secretarial	
(Day Order 1 to 6) Secretarial Correspondence 2.1 Correspondence relating to Meetings- Before, During and Secretarial Law and Practice Discussion		UNIT II Secretarial Correspondence 2.1 Correspondence relating to Meetings- Before, During and	Lecture		Discussion
after the meeting (continuation) Jan 18 - 23, 2025 C.A. Test – I	(Day Order 1 to 6)	UNIT II Secretarial Correspondence 2.1 Correspondence relating to Meetings- Before, During and after the meeting		Secretarial Law and Practice	

Jan 24 - 30, 2025	2.2 Writing Memos,	Lecture	Kapoor N.D	Recap and
(Day Order 1 to 6)	Circulars and Notices	Lecture	Secretarial Law and Practice	Quiz
Feb 3-8, 2025	2.3 Electronic Media	Lecture	Tandon B.N	Recap and
(Day Order 1 to 6)	and Shareholder	Lecture	Manual of Secretarial	Puzzle
(Day Order 1 to 0)	Communication		Practice	1 uzzic
Feb 10– 18, 2025	2.3 Electronic Media	Lecture	Tandon B.N	Open book
(Day Order 1 to 4)	and Shareholder	Lecture	Manual of Secretarial	test
(Day Order 1 to 4)	Communication		Practice	icsi
	(Continuation)		Tractice	
Feb 19- 26, 2025	UNIT III	Lecture	Tandon B.N	Group
(Day Order 1-6)	Correspondence	Lecture	Manual of Secretarial	Presentation
(Day Older 1-0)	3.1 To Shareholders-		Practice	on Various
	Allotment, Rights		Tractice	Corresponden
	Issue and Bonus Issue			ce with
	155de dia Bollas 155de			regard to
				Companies
				(From Feb
				19th ,2025)
Feb 27- Mar 6,	3.2 To Registrar of	Lecture	Kapoor N.D	Group
2025	Companies- Alteration		Secretarial Law and Practice	Presentation
(Day Order 1 to 6)	of Memorandum and			on Various
	Articles of Association			Corresponden
				ce with
				regard to
				Companies
Mar 7 – 11, 2025	UNIT III	Lecture	Tandon B.N	Group
Mar 7 – 11, 2025 (Day Order 1 to 3)	UNIT III Correspondence	Lecture	Tandon B.N Manual of Secretarial	Group Presentation
		Lecture		1 *
	Correspondence 3.3 To Stock Exchanges – Listing of	Lecture	Manual of Secretarial	Presentation on Various Corresponden
	Correspondence 3.3 To Stock	Lecture	Manual of Secretarial	Presentation on Various Corresponden ce with
	Correspondence 3.3 To Stock Exchanges – Listing of	Lecture	Manual of Secretarial	Presentation on Various Corresponden
(Day Order 1 to 3)	Correspondence 3.3 To Stock Exchanges – Listing of		Manual of Secretarial Practice	Presentation on Various Corresponden ce with
(Day Order 1 to 3) Mar 12 –17, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities	C.A.	Manual of Secretarial Practice Test – II	Presentation on Various Corresponden ce with regard to Companies
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III		Manual of Secretarial Practice Test – II Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group
(Day Order 1 to 3) Mar 12 –17, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence	C.A.	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III	C.A.	Manual of Secretarial Practice Test – II Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence	C.A.	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence	C.A.	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence	C.A.	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6)	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 – 28, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks	C.A.	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6)	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks UNIT III Correspondence	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 – 28, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks UNIT III Correspondence 3.4 To Banks	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 – 28, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks UNIT III Correspondence 3.4 To Banks (Continuation)	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class
(Day Order 1 to 3) Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 – 28, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks (Continuation) 3.5 To Government	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class
Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 - 28, 2025 (Day Order 1 to 6)	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks (Continuation) 3.5 To Government (Continuation)	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial Practice	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class Discussion
Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 - 28, 2025 (Day Order 1 to 6) Mar 29- April 3,	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks (Continuation) 3.5 To Government (Continuation) 3.5 To Government	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial Practice Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class Discussion
Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 - 28, 2025 (Day Order 1 to 6) Mar 29- April 3, 2025	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks (Continuation) 3.5 To Government (Continuation)	C.A. Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class Discussion
Mar 12 –17, 2025 Mar 18 – 20, 2025 (Day 4 to 6) Mar 21 - 28, 2025 (Day Order 1 to 6) Mar 29- April 3,	Correspondence 3.3 To Stock Exchanges – Listing of Securities UNIT III Correspondence 3.4 To Banks (Continuation) 3.5 To Government (Continuation) 3.5 To Government	C.A. Lecture Lecture	Manual of Secretarial Practice Test – II Tandon B.N Manual of Secretarial Practice Tandon B.N Manual of Secretarial Practice Tandon B.N	Presentation on Various Corresponden ce with regard to Companies Group Presentation on Various Corresponden ce with regard to Companies Class Discussion

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI Course Schedule: November 2024 – April 2025 : Commerce - Corporate Secretaryship

Department

Name/s of the Faculty : Ms. R.Leelavathi **Course Title** : Listing of Securities : 19CO/GE/LS22 **Course Code**

: II Shift

Week & No. of	Units & Topics	Teaching	Text & References	Method of Evaluation
hours		Methodology		
Nov 18 – 25, 2024 (Day Order 1-6)	Unit 1 Introduction to Stock Exchange 1.1 Stock Exchange – Introduction-Meaning and functions of Stock Exchange,	Lecture & Presentation	Guruswam y.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	Discussion
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	(Contd) 1.1 Stock Exchange —Introduction- Meaning and functions of Stock Exchange,	Lecture & Presentation	Guruswam y.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	Recap and Case Study analysis
Dec 4-11, 2024 (Day Order 1 to 6)	1.2 Depository Services and DEMAT Account	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets, Mumbai, Himalaya Publications 2015	Recap and Group Discussion
Dec 12-19, 2024 (Day Order 1 to 6)	1.2 Depository Services and DEMAT Account	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets,	Recap and MCQ test

			Mumbai, Himalaya Publications 2015	
Dec 20, 2024 (Day Order 1)	1.3 Securitie s and Exchange Board of India (SEBI) - Concept-Structur e-Objectives	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets, Mumbai, Himalaya Publications 2015	Group Discussion
Jan 3 – 7, 2025 (Day Order 3 to 6)	1.4 Functions and Power of SEBI	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets,Mumbai, Himalaya Publications2015	Quiz
Jan 8 – 17, 2024 (Day Order 1 to 6)	Unit 2 Listing of Securities 2.1 Listing of Securities- Meaning, Objectives and Types	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	Quiz and class Discussion
Jan 18 - 23, 2025		C.A. Test – I		C.A. Test – I
Jan 24 - 30, 2025 (Day Order 1 to 6)	2.1 Listing of Securities- Meaning, Objectives and Types	Lecture & Presentation	Shashi K. Gupta, Financial	Presentation on Listing of Securities of a Company and its market performance in the financial year – Jan 5, 2025 Onwards
Feb 3-8, 2025 (Day Order 1 to 6)	2.2 Requirements and Procedure for Listing	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	Presentation on Listing of Securities of a Company and its market performance in the financial year – Jan 5, 2025 Onwards
Feb 10– 18, 2025 (Day Order 1 to 4)	2.3 Advantages and Disadvantages of Listing	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	Presentation on Listing of Securities of a Company and its market performance in the financial year – Jan 5, 2025 Onwards
Feb 19- 26, 2025 (Day Order 1-6)	2.3 Advantages and Disadvantages of Listing	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	Presentation on Listing of Securities of a Company and its market performance in the financial year – Jan 5, 2025 Onwards

Feb 27- Mar 6,	Unit 3	Lecture &	Guruswam	Presentation on Listing
2025	Listing	Presentation	y.S,	of Securities of a
(Day Order 1 to 6)	Agreements	1 resentation	Financial	Company and its
(Day Grace 1 to 0)	and Delisting		Institutions	market performance in
	3.1 Compliances under		and	the financial year – Jan
	Listing Agreement		Markets,	5, 2025 Onwards
	Listing Agreement			3, 2023 Offwards
			New Delhi, Tata	
11 2025	2.1.0	T 0	McGraw hills, 2017	T
Mar 7 – 11, 2025	3.1 Compliances under	Lecture &	Guruswam	Presentation on Listing
(Day Order 1 to 3)	Listing Agreement	Presentation	y.S,	of Securities of a
			Financial	Company and its
			Institutions	market performance in
			and	the financial year – Jan
			Markets,	5, 2025 Onwards
			New Delhi,	
			Tata	
			McGraw	
			hills, 2017	
Mar 12 –17, 2025		C.A. Test – II		C.A. Test – II
Mar 18 – 20, 2025	3.2 Delisting-Meaning	Lecture &	Guruswam	Class Discussion
(Day 4 to 6)	and Types	Presentation	y.S,	
			Financial	
			Institutions	
			and	
			Markets,	
			New Delhi,	
			Tata	
			McGraw	
			hills,	
			2017	
Mar 21 - 28, 2025	3.3 Procedure for	Lecture &	Guruswam	CLass Discussion
(Day Order 1 to 6)	Delisting- Voluntary	Presentation	y.S,	
	and Compulsory		Financial	
			Institutions	
			and	
			Markets,	
			New Delhi,	
			Tata	
			McGraw	
			hills,	
			2017	
Mar 29- April 3,	3.3 Procedure for	Lecture &	Guruswam	Class Discussion
2025	Delisting- Voluntary	Presentation	y.S,	
(Day Order 1 to 3)	and Compulsory		Financial	
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			and	
			Markets,	
			New Delhi,	
			Tata	
			McGraw hills, 2017	
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