

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Commerce – Corporate Secretaryship
Name/s of the Faculty : Dr.R.B.Ayeswarya – II B.COM CS - A
Ms.R.Leelavathi - II B.COM CS – B
Course Title : Introduction of Financial Management
Course Code : 23CO/MC/IF44
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Define the key aspects of Financial Management.	K1
CO2	Understand various concepts, components of Financial management for proper cost allocation	K2
CO3	Anticipate the need and level of Capital investment planning	K3
CO4	Measure the various leverages of the organization.	K4
CO5	Interpret the capital requirements of the organization.	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1	Introduction 1.1 Meaning and Importance of Financial Management	K1-K2	1	1-2	Lecture & Group discussions	Recap and Q&A Session
		1.2 Objectives of Financial Management -Profit Maximization and Wealth Maximization	K1-K4	3	1-4		
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.3 Time Value of Money- Meaning, Definition, Compound and Discount Techniques	K1-K5	4	1-5	Lecture & Problem- Solving Project	Short Problem Test and Home Assignment
Dec 4-11, 2024 (Day Order 1 to 6)	1	1.3 Time Value of Money- Meaning, Definition, Compound and Discount Techniques	K1-K5	2	1-5	Lecture & Problem- Solving Project	Short Problem Test and Home Assignment
	2	Cost of Capital 2.1. Meaning and Significance	K1-K3	3	1-3	Lecture	
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.1. Meaning and Significance	K1-K3	1	1-3	Lecture & Problem- Solving Simulation	Open Book Test
		2.2 Components of Cost of Capital – Computation	K1-K5	4	1-5		

Dec 20, 2024 (Day Order 1)	2	2.2 Components of Cost of Capital – Computation	K1-K5	1	1-5	Lecture & Problem- Solving	MCQ test
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	2.2 Components of Cost of Capital – Computation	K1-K5	4	1-5	Lecture & Problem- Solving Learning by doing	Short Problem Test
Jan 8 – 17, 2025 (Day Order 1 to 6)	3	3.1 Capital Structure 3.1.1 Meaning and Significance 3.1.2 Theories of Capital Structure – Net Income Approach, Net Operating Income Approach	K1-K2 K1-K5	2 3	1-2 1-5	Lecture Group Discussion Learning by doing	Short Problem Test and Home Assignment
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	3.1.2 Theories of Capital Structure – Net Income Approach, Net Operating Income Approach, Traditional Approach, Modigliani & Miller Approach 3.2 Leverages 3.2.1 Meaning of Leverages	K1-K5 K1-K2	3 2	1-5 1-2	Lecture Case Studies	Short Problem Test and Home Assignment

Feb 3-8, 2025 (Day Order 1 to 6)	3	3.2.2 Types of Leverages Operating, Financial and Combined Leverage, Risk and Leverage	K1-K5	5	1-5	Lecture & Problem- Solving Learning by doing	Short Problem Test and Home Assignment
Feb 10– 18, 2025 (Day Order 1 to 4)	3	3.2.2 Types of Leverages Operating, Financial and Combined Leverage, Risk and Leverage	K1-K5	4	1-5	Lecture & Problem- Solving Learning by doing	Short Problem Test and Home Assignment
Feb 19- 26, 2025 (Day Order 1-6)	4	Capital Budgeting 4.1 Meaning, Importance and Need 4.2 Capital Budgeting Techniques 4.2.1 Pay Back Period Method, Accounting Rate of Return	K1-K3 K1-K5	4 2	1-3 1-5	Lecture & Problem- Solving Group discussion Learning by doing	Short Problem Test and Home Assignment Third Component -MCQ and Problem Solving on Unit I, II, III – 30 Marks on February 21, 2025
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4	4.2.2 Discount Cash Flow Method - Net Present Value, Internal Rate of Return and Profitability Index	K1-K5	6	1-5	Lecture & Problem- Solving Group discussion Learning by doing	Open Book Test

Mar 7 – 11, 2025 (Day Order 1 to 3)	4	Working Capital 5.1 Meaning and Significance	K1-K3	3	1-3	Lecture & Problem- Solving Group Discussion	Short Problem Test and Home Assignment
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)	5	5.2 Types of Working Capital, Working Capital Cycle	K1-K5	3	1-5	Lecture & Problem- Solving Group discussion Learning by doing	Short Problem Test Third Component -Group project submission on Application of capital budgeting techniques on Project proposal – 20 Marks – March 20, 2025
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.3 Determinants and Estimation of Working Capital	K1-K5	5	1-5	Lecture & Problem- Solving Group discussion Learning by doing	Open Book Test
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Corporate Secretaryship
Name/s of the Faculty : Ms.Leenu Joice – II CS A
 Ms. Reema R Varghese - II CS B
Course Title : Capital Markets
Course Code : 23CO/MC/CM44
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Understand the concept of Capital markets and its regulatory framework	K1
CO2	Identify the various capital market instruments in stock exchange	K2
CO3	Analyze the different methods adopted by companies to market securities	K3
CO4	Apply and evaluate the trading mechanism of securities in the stock exchange	K4
CO5	Acquiring the skills in investing and trading in stocks	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1	Overview of Capital Market 1.1 Meaning and Definition 1.2. Function, Importance, and Features	K1-K2	2 4	1-2	Lecture and Presentations, Group Discussions	Group Discussions

Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.3.Indian Capital Market 1.4.Overview of Depository System in India	K1-K2	2 2	1-2	Lecture and Presentations Group Discussions	Recap and Updated information discussion
Dec 4-11, 2024 (Day Order 1 to 6)	2	Capital Market instrument 2.1 Capital Market Instruments: Equity, Debentures, Preference Shares, Sweat Equity, Non-Voting Shares, Share Warrants	K1- K3	5	1-3	Lecture and Presentations, Case Analysis	Recap and Group Discussion
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.2 Derivatives 2.3 Rating and Grading of Instruments - Concept, Scope and Significance	K1- K3 K1- K2	4 3	1 - 3 1 - 2	Lecture and Presentations Case Analysis	Quiz and Test on Jan 7, 2024
Dec 20, 2024 (Day Order 1)	3	Securities Market Intermediaries and Regulatory Framework 3.1.Primary Market – Meaning, Definition, Methods and Intermediaries	K1-K4	5	1 - 4	Lecture and Presentations, Group Discussions	Discussion and Test on Jan 7, 2024

Jan 3 – 7, 2025 (Day Order 3 to 6)	3	3.2.Secondary Market Intermediaries – Functions and Types	K1-K3	6	1-3	Lecture and Presentations, Group Discussions	Puzzle and Third Component -MCQ on Units II and III on January 7, 2024 – 20 marks.
Jan 8 – 17, 2025 (Day Order 1 to 6)	3	3.3. Role played by Intermediaries - Merchant Bankers, Stock Brokers, Syndicate Members, Portfolio Managers, Foreign Institutional Investors, Custodians, Venture Capitalists	K1-K3	4	1-3	Lecture and Presentations, Case Study	Discussion and Test on Jan 7, 2024
Jan 18 - 23, 2025	C.A. Test – I						
Jan 24 -31, 2025 (Day Order 1 to 6)	4	Stock Exchange 4.1. Functions and Significance 4.2. Operations and Trading Mechanism	K1-K2 K1-K5	2 4	1 – 2 1 - 5	Lectures, Group discussions Presentations	Recap and Discussion
Feb 3-8, 2025 (Day Order 1 to 6)	4	4.3.Settlement of Securities, Surveillance Mechanism	K1-K5	4	1 - 5	Lecture, Group discussions, Presentations and Case Studies	Quiz and Discussion
Feb 10– 18, 2025 (Day Order 1 to 4)	4	4.4. SME Exchange	K1-K5	4	1 - 5	Lectures, Group discussions, Presentations and Case Studies	Case Analysis and Component on Feb 19, 2024

Feb 19- 26, 2025 (Day Order 1-6)	5	Issue and Listing of Securities 5.1 . Listing of Securities and Delisting of Securities	K1- K5	3	1 - 5	Lectures, Group discussions, Presentations and Case Studies	Group Discussions and Third Component- Group Presentations on Analyzing a Company's Stock Performance and Growth on February 24, 2025 – 30 marks
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	5	5.2. Issue of Capital and Disclosure Requirements (ICDR), Listing Obligations and Disclosure Requirements (LODR)	K1-K4	2	1-4	Lectures, Group discussions, Presentations and Case Studies	Case Analysis
Mar 7 – 11, 2025 (Day Order 1 to 3)	5	5.3. Procedure for Issue of Various Types of Shares and Debentures	K1-K4	3	1-4	Presentations and Case Studies	Puzzle
Mar 12 –17, 2025	C.A. Test – II						
Mar 18 – 20, 2025 (Day 4 to 6)	5	5.4. Employee Stock Option Scheme and Employee Stock Purchase Scheme	K1-K4	3	1-4	Case Studies	Case Analysis
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.5. Investor Protection in India	K1-K4	2	1-4	Lecture, Presentations and Case Studies	Group Discussions and
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Corporate Secretaryship
Name/s of the Faculty : Section A - Dr.Felix Maria
Section B - Dr.Sharanya.P
Course Title : Industrial Law
Course Code : 23CO/MC/IL44
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	demonstrate an understanding of the legal aspects of the structure, history and values underlying labour laws governing organizational operations	K1
CO2	identify situations that affect employers and employees	K2
CO3	examine the important causes and impact of industrial laws	K3
CO4	assess the labour problems in the industry and the law in this regard	K4
CO5	evaluate the functioning of labour laws related to Industry	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
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Nov 18 – 25, 2024 (Day Order 1-6)	1	Factories Act 1948 1.1 Importance, Definitions Authorities under the Factories Act	K1-K3	3	1-3	Presentations, Group discussions, Case Analysis	Group Discussion
		1.2 Provisions of the Factories Act Relating to Health, Safety and Welfare of the Workers	K1-K4	2	1-4	Field Trips, Learning by Doing, Create Media	
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.2 Provisions of the Factories Act Relating to Health, Safety and Welfare of the Workers	K1-K4	2	1-4	Presentations, Group discussions, Case Analysis	Recap and Quiz
		1.3 Working Hours of Adults, Employment of Young Persons Annual Leave with Wages	K1-K3	3	1-3	Field Trips, Learning by Doing, Create Media	
Dec 4-11, 2024 (Day Order 1 to 6)	1	1.4 Occupier – Roles and Responsibilities	K1-K3	2	1-3	Presentations, Group discussions, Case Analysis	Case study analysis
	3	Trade Unions Act 1926 3.1 Definition and Registration of Trade Unions	K1-K3	4	1-3	Field Trips, Learning by Doing, Create Media	
Dec 12-19, 2024 (Day Order 1 to 6)	3	Trade Unions Act 1926 3.1 Definition and Registration of Trade Unions	K1-K3	6	1-3	Presentations, Group discussions, Case Analysis	Recap and Case study analysis

Dec 20, 2024 (Day Order 1)	3	3.2 Rights and Liabilities of Registered Trade Unions.	K1-K3	2	1-3	Presentations, Group discussions, Case Analysis	Recap and Case study analysis
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	Industrial Disputes Act 1947 2.1 Meaning, Definition, Authorities under the Industrial Disputes Act	K1-K4	3	1-4	Presentations, Group discussions, Case Analysis	Group Discussion (Third component Objective test – Unit 1 & 3 – 6 th January, 2025 – 30 Marks)
Jan 8 – 17, 2025 (Day Order 1 to 6)	2	2.1 Authorities under the Industrial Disputes Act -Their Duties and Rights (Continuation)	K1-K4	2	1-4	Presentations, Group discussions, Case Analysis	Recap and group discussion
		2.2 Awards, Settlements	K1-K5	3	1-5	Field Trips, Learning by Doing, Create Media	
Jan 18 - 23, 2025	C.A. Test – I						
Jan 24 -31, 2025 (Day Order 1 to 6)	2	2.2 Awards, Settlements (Continuation)	K1-K5	2	1-5	Presentations, Group discussions, Case Analysis	Recap and Quiz
		2.3 Strikes and Lockouts, Lay off and Retrenchment	K1-K4	4	1-4	Field Trips, Learning by Doing, Create Media	

Feb 3-8, 2025 (Day Order 1 to 6)	4	Workmen Compensation Act 1923 4.1 Definitions - Dependent, Employer, Partial and Total Disablement, Workmen, Injury, Occupational Disease, Accident.	K1-K3	4	1-3	Presentations, Group discussions, Case Analysis	Group discussion
		4.2 Employer's Liability for Compensation	K1-K5	1	1-5	Field Trips, Learning by Doing, Create Media	
Feb 10– 18, 2025 (Day Order 1 to 4)	4	4.2 Employer's Liability for Compensation	K1-K5	3	1-5	Presentations, Group discussions, Case Analysis	Recap and Case study analysis
		4.3 Contracting, Commissioner, Offences and Penalties	K1-K4	2	1-4	Field Trips, Learning by Doing, Create Media	
Feb 19- 26, 2025 (Day Order 1-6)	4	4.3 Contracting, Commissioner, Offences and Penalties	K1-K4	2	1-4	Presentations, Group discussions, Case Analysis	Recap and Quiz
	5	Payment of Wages Act 1936 4.1 Definitions, Wages, Responsibility for Payment of Wages	K1-K3	3	1-3	Field Trips, Learning by Doing, Create Media	
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	5	Payment of Wages Act 1936 5.1 Definitions, Wages, Responsibility for Payment of Wages	K1-K3	2	1-3	Presentations, Group discussions, Case Analysis	Recap and Group discussion
Mar 7 – 11, 2025 (Day Order 1 to 3)	5	5.2 Fixation of Wage Period, Time of Payment	K1-K4	4	1-4	Presentations, Group discussions, Case Analysis	Case study analysis

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Corporate Secretaryship
Name/s of the Faculty : Section A – Ms. R P Suvethashri
: Section B – Ms. Raghavi V
Course Title : Intellectual Property Rights
Course Code : 23CO/MC/IP43
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Relate the concepts and principles of Intellectual Property Rights in the real world	K1
CO2	Explain the legal provisions relating to Intellectual Property Rights	K2
CO3	Make use of the procedures involved in intellectual property rights laws and apply them appropriately	K3
CO4	Examine various situations with the help of case laws covered in intellectual property rights	K4
CO5	Assess and determine various provisions that are required under intellectual property rights laws	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
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Nov 18 – 25, 2024 (Day Order 1-6)	1	INTRODUCTION TO IPR 1.1 Meaning, nature and basic concepts of intellectual property. 1.2 Introduction to TRIPS and WTO.	K1 – K2	3	CO1-CO2	Lecture, Presentation and Case Studies	Group Discussion and Q&A
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.3 Kinds of Intellectual property rights—Copy Right, Patent, Trade Mark, Trade Secret and trade dress, Design, Layout Design, Geographical Indication, Plant Varieties and Traditional Knowledge.	K1-K5	4	CO1-CO5	Lecture, Presentation and Case Studies	Discussion and Quiz
Dec 4-11, 2024 (Day Order 1 to 6)	1 2	1.4 Enforcement of Intellectual Property Rights – Govt. of India step towards promoting IPR PATENT RIGHT 2.1 An Overview of Patents - Elements of Patentability: Novelty , Non Obviousness (Inventive Steps), Industrial Application - Non - Patentable Subject Matter	K1-K5	2	CO1-CO5	Lecture, Presentation and Case Studies	Recap and Quiz
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.2 Registration Procedure, Rights and Duties of Patentee, Assignment and licence , Restoration of lapsed Patents	K1-K5	3	CO1- CO5	Lecture ,Presentation and Online Quiz	Group Discussion and Puzzle

Dec 20, 2024 (Day Order 1)	2	2.3 Surrender and Revocation of Patents, Infringement, Remedies & Penalties – Patent office and Appellate Board	K1- K4	1	CO1- CO4	Lecture ,Presentation and Online Quiz	Recap and Q&A
Jan 3 – 7, 2025 (Day Order 3 to 6)	2	2.3 Surrender and Revocation of Patents, Infringement, Remedies & Penalties – Patent office and Appellate Board	K1- K4	2	CO1- CO4	Lecture ,Presentation and Online Quiz	Recap and Quiz
	3	COPYRIGHT 3.1 Nature of Copyright - Subject matter of copyright: original literary, dramatic, musical, artistic works; cinematograph films and sound recordings	K1 – K5	1	CO1- CO5	Lecture, Presentation and Group Discussion	Discussion
Jan 8 – 17, 2025 (Day Order 1 to 6)	3	3.1 Nature of Copyright - Subject matter of copyright: original literary, dramatic, musical, artistic works; cinematograph films and sound recordings	K1 – K5	2	CO1- CO5	Lecture, Presentation and Group Discussion	Case Study Analysis
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	3.2 Registration Procedure, Term of protection, Ownership of copyright, Assignment and licence of copyright	K1- K5	4	CO1- CO5	Lecture, Presentation and Group Discussion	Recap and Component Third Component MCQ Test on Unit 1 & 2 –

							Jan 29, 2025 – 25 Marks
Feb 3-8, 2025 (Day Order 1 to 6)	3	3.3 Infringement, Remedies & Penalties – Related Rights - Distinction between related rights and copyrights	K1 –K5	4	CO1- CO5	Lecture, Presentation and Group Discussion	Open Book Test
Feb 10– 18, 2025 (Day Order 1 to 4)	4	TRADEMARKS 4.1 Concept of Trademarks - Different kinds of marks (brand names, logos, signatures, symbols, well known marks, certification marks and service marks) – Objects of Trademark Law	K1 –K3	2	CO1-CO3	Lecture ,Presentation and Creation of Trademarks	Discussion and Quiz
Feb 19- 26, 2025 (Day Order 1-6)	4	4.2 Registration of Trademarks - Rights of holder and assignment and licensing of marks 4.3 Infringement, Remedies & Penalties – Trademarks registry and appellate board.	K1- K5 K1- K5	3 3	CO1-CO5 CO1-CO5	Lecture ,Presentation and Creation of Trademarks	Discussion
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	5	OTHER FORMS OF IPR 5.1 Design: meaning and concept of novel and original - Procedure for registration, effect of registration and term of protection	K1 - K5	3	CO1 –CO5	Lecture, Presentation and Class Discussion	Recap and Component

Mar 7 – 11, 2025 (Day Order 1 to 3)	5	5.1 Design: meaning and concept of novel and original - Procedure for registration, effect of registration and term of protection	K1 –K5	1	CO1-CO5		Puzzles and Third Component -Group Project on Trademark and Brand Development – March 5, 2025 – 25 Mark
	5	5.2 Geographical Indication (GI) Geographical indication: meaning, and difference between GI and trademarks	K1 –K5	2	CO1 –CO5	Lecture, Presentation and Class Discussion	
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)	5	5.2 Geographical Indication Procedure for registration, effect of registration and term of protection (CONTD)	K1 –K5	2	CO1 – CO5	Lecture, Presentation and Class Discussion	Quizzes
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.3 Layout Design Protection Layout Design protection: meaning – Procedure for registration, effect of registration and term of protection	K1 –K5	5	CO1 – CO5	Lecture, Presentation and Class Discussion	Group Discussion
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : Corporate Secretaryship
Name/s of the Faculty : Section A – Ms. Raghavi V
: Section B – Dr. E. Felix Maria
Course Title : Corporate Law
Course Code : 23CO/AC/CO45
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Recall the basic provisions of the act	K1
CO2	Understand the legal and regulatory landscape in areas related to the Act	K2
CO3	Interpret the provisions of Acts in the working of a corporate.	K3
CO4	Develop the ability to apply the principles and rules outlined in these acts to real-world scenarios.	K4
CO5	Evaluate the practical application of the provisions of the Acts through case laws	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
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Nov 18 – 25, 2024 (Day Order 1-6)	1	Consumer Protection Act 2019 1.1 Objects of the Act, Rights of Consumer, Definition – Consumer, Appropriate Laboratory, Compliant and Complainant, Consumer Dispute, Defect, Deficiency, Service and Unfair Trade Practice	K1 –K5	6	CO1- CO5	Lecture, Presentation and Case Analysis	Recap and Case Study Analysis
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1	1.2. Consumer Protection Councils – Consumer dispute Redressal Commission	K1 –K5	6	CO1- CO5	Lecture, Presentation and Case Analysis	Recap and Case Study Analysis
Dec 4-11, 2024 (Day Order 1 to 6)	2	Competition Act 2002 2.1 Concept of Competition, Development of Competition Law, Competition Policy	K1- K4	6	CO1- CO4	Lecture ,Presentation and Group Discussion	Recap and Quiz
Dec 12-19, 2024 (Day Order 1 to 6)	2	2.2 Anti-Competitive Agreements - Abuse of Dominant Position - Regulation of Combination - Powers and Functions of the Commission	K1 – K5	6	CO1 – CO5	Lecture ,Presentation and Group Discussion	Recap and Group Discussion
Dec 20, 2024 (Day Order 1)	2	2.2 Anti-Competitive Agreements - Abuse of Dominant Position - Regulation of Combination -	K1 – K5	1	CO1 – CO5	Lecture ,Presentation and Group Discussion	Group Discussion and Case Study Analysis

		Powers and Functions of the Commission					
Jan 3 – 7, 2025 (Day Order 3 to 6)	3	Prevention of Money Laundering Act 2002 3.1 Salient features of the Act - Definition and Scope of Money Laundering	K1 – K3	2	CO1 – CO3	Lecture, Presentation and Panel Discussion	Recap and Quiz
Jan 8 – 17, 2025 (Day Order 1 to 6)	3	Prevention of Money Laundering Act 2002 3.1 (Contd) Money Laundering - Survey, Search and Seizure	K1 – K3	1	CO1 – CO3	Lecture, Presentation and Panel Discussion	Recap and News Articles related to the Contents
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	3	Prevention of Money Laundering Act 2002 3.2 Attachment - Powers to Arrest under the Act - Adjudication by the Adjudicating Authorities and Special Courts	K1 – K4	3	CO1 – CO4	Lecture, Presentation and Panel Discussion	Group Discussion and Crossword Puzzle (Role Play -Third Component on Connect the various corporate laws and understand their intersections -25 Marks Starts from 30-01-2025)
Feb 3-8, 2025 (Day Order 1 to 6)	3	3.3 Obligation of Banking Companies, Financial Institutions and Intermediaries	K1 – K4	4	CO1- CO4	Lecture, Presentation and Panel Discussion	Recap and Q & A Session (Role Play -Third Component on

							Connect the various corporate laws and understand their intersections- 25 Marks ends on 08-02-2025)
Feb 10– 18, 2025 (Day Order 1 to 4)	3	3.4 Other Obligations of Reporting Entities	K1 – K4	3	CO1 – CO4	Lecture, Presentation and Panel Discussion	Recap and Q & A Session [MCQ Third Component on Unit 1,2 and 3 - 25 Marks - 12-02-2025]
Feb 19- 26, 2025 (Day Order 1-6)	4	Information Technology Act, 2000 4.1 Information Technology Act – Definitions, Important terms under Information Technology 4.2 Legislation – Digital Signatures – Electronic Records – Certifying Authority – Digital Signature Certificate	K1- K3 K1 – K5	4 2	CO1-CO3 CO1- CO5	Lecture , Presentation and Case Studies	Quiz and Case Study Analysis
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4	4.2 Legislation – Digital Signatures – Electronic Records – Certifying Authority – Digital Signature Certificate	K1 – K5	2	CO1- CO5	Lecture , Presentation and Case Studies	Quiz and Case Study Analysis

		4.3 Cyber Regulations Appellate Tribunal – Offences and Penalties	K1 –K5	4	CO1 –CO5		
Mar 7 – 11, 2025 (Day Order 1 to 3)	5	Securities and Exchange Board of India Act, 1992 5.1 SEBI Act - Definitions, Establishment of SEBI, Powers and Functions of Board, Registration Certificate	K1 – K4	5	CO1 – CO5	Lecture, Presentation and Class Discussion	Group Discussion and Recap
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)	5	5.2 Penalties and Adjudication under the Act	K1 – K4	4	CO1 – CO5	Lecture, Presentation and Class Discussion	Class Discussion and Recap
Mar 21 - 28, 2025 (Day Order 1 to 6)	5	5.2 Penalties and Adjudication under the Act 5.3 Establishment, Jurisdiction, Authority and Procedure of Appellate Tribunal	K1 – K4 K1 –K4	1 5	CO1 –CO5 CO1 –CO5	Lecture, Presentation and Class Discussion	Class Discussion And Quiz
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

COURSE PLAN (November 2024 – April 2025)

Department : B.Com (CS)
Name/s of the Faculty : Ms.Mofika SA
Course Title : Human Resource Management
Course Code : 23CO/ME/HR45
Shift : II

COURSE OUTCOMES (COs)

COs	Description	CL
CO1	Define and understand the various concepts of Human Resource Management	K1
CO2	Compare and Contrast the recent Human Resource management practices	K2
CO3	Identify and organize HR plans and policies for achieving the Organizational goals	K3
CO4	Examine the methods and process involved to motivate employees and enhance workforce productivity.	K4
CO5	Evaluate and understand the approaches to measures employees which help in building the employee and employer relationship.	K5

Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1.1	Introduction 1.1 Evolution of HRM- Human Capital Management	K1-K2	4	1-2	Lecture, Presentation & Group Discussion	Class Discussion & Q&A

		(HR-BP)-Definition, Significance and Objectives of Human Resource Management.					Component Test starts on 7th January 2025.
	1.2	Functions and Scope of Human Resource Management	K1-K3	3	1-3	Lecture, Presentation & Group Discussion	Recap,Class Discussion & Q&A
Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.3	Roles of HR Manager - Recent Trends in HRM – HR Policies and Practices	K1-K5	4	1-5	Lecture, Presentation & Group Discussion	Class Discussion & Assignment
Dec 4-11, 2024 (Day Order 1 to 6)	2.1	Procuring Human Resource: Human Resource Planning – Importance – Objectives and Process of Manpower Planning.	K1-K2	4	1-2	Lecture, Presentation & Group Discussion	Class Discussion & Component Test starts on 7th January 2025
	2.2	Job Analysis, Job Description, Job Specification	K1-K5	4	1-5	Lecture, Presentation & Group Discussion	Recap,Class Discussion & Quiz

Dec 12-19, 2024 (Day Order 1 to 6)	2.3	Recruitment – Meaning-Sources. Recruitment - Sources: Internal and External - Methods - Process of recruitment.	K1-K4	4	1-4	Lecture, Presentation & Group Discussion	Class Discussion & Component test starts on 7th January 2025.
	2.4	Selection –Meaning -Process – Orientation& Placement	K1-K4	4	1-4	Lecture, Presentation & Group Discussion	Class Discussion & Class Assignment
Dec 20-21, 2024 (Day Order 1&2)	3.1	Training and Development				Lecture, Presentation & Case Studies	Recap &Class Discussion
	3.1.1	Meaning and Definition - Purpose and Benefits Training and development - difference between training and development.	K1-K5	4	1-5		
Jan 3 – 7, 2025 (Day Order 3 to 6)	3.1.2	Methods and Techniques of Training: On the Job Training and Off the job training – Competency Mapping an Overview	K1 – K5	5	1-5	Lecture, Presentation & Case Studies	Recap,Group Discussion with Class
Jan 8 – 17, 2025 (Day Order 1 to 6)	3.2	Performance appraisal Importance, purpose.	K1 – K5	5	1-5	Lecture, Presentation & Case Studies	Recap,Class Discussion
Jan 18 - 23, 2025	C.A. Test - I						

Jan 24 -31, 2025 (Day Order 1 to 6)	3.2	Process of Performance appraisal - Appraisal methods	K1 – K5	5	1-5	Lecture, Presentation & Case Studies	Class Discussion and Case Studies
Feb 3-8, 2025 (Day Order 1 to 6)	4.1	Employee Maintenance and Retention Introduction-Meaning-Significance -Techniques of employee retention – succession planning	K1 – K5	4	1-5	Lecture, Presentation & Case Studies	Class Discussion and Case Studies
Feb 10– 18, 2025 (Day Order 1 to 4)	4.2	Compensation-Meaning and Benefits – Objectives. Right sizing of work force - Need for right sizing	K1 – K5	4	1-5	Lecture, Presentation & Case Studies	Class Discussion and Case Studies
Feb 19- 26, 2025 (Day Order 1-6)	4.3	Motivation - theories of motivation.	K1 – K5	6	1-5	Lecture, Presentation & Case Studies	Class Discussion and Case Studies
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4.3	Career Management - career planning and its stages	K1 – K5	6	1-5	Lecture, Presentation & Case Studies	Group Discussion
Mar 7 – 11, 2025 (Day Order 1 to 3)	5.1	Approaches to Measure HR An overview -Competitive Benchmarking-HR Accounting-HR Auditing-HR Cost Monitoring	K1- K4	2	1-4	Lecture, Presentation & Group Discussion	Class Discussion & Case study Analysis, Component Test on March 3,2025

Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)	5.2	HR Effectiveness Index -HR Key Indicators-HR Profit Centre – HR Reputation	K1-K4	3	1-4	Lecture, Presentation & Group Discussion	Class Discussion & Component Test on 3rd March 2025.
Mar 21 - 28, 2025 (Day Order 1 to 6)	5.3	Contemporary Challenges in Human Resource Management.	K1-K4	5	1-4	Lecture, Presentation & Group Discussion	Class Discussion & Case study Analysis,Com ponent Test on 3rd March 2025.
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						

Third Components:

- MCQ Test on Unit 1&2-7th January 2025.
- A Report on HR Competitive Benchmarking and Effectiveness Index along with case studies- 3rd March 2025

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI
COURSE PLAN (November 2024 – April 2025)

Department : B.Com(CORPORATE SECRETARYSHIP)
Name of the Faculty : DR R B AYESWARYA
Course Title : ENTREPRENEURIAL DEVELOPMENT
Course Code : 23CO/ME/ED45
Shift : II

COURSE OUTCOMES (COs)

COs	Description						CL
CO1	Comprehend the key aspects of business						K1
CO2	Understand the different innovation and entrepreneurship models and their implications						K2
CO3	Identification and Application of personal attributes that enable best use of entrepreneurial opportunities						K3
CO4	Analyze the possible entrepreneurial opportunities						K4
CO5	Explore the opportunities to start business						K5
Week	Unit No.	Content	Cognitive Level	Teaching Hours	COs	Teaching Learning Methodology	Assessment Methods
Nov 18 – 25, 2024 (Day Order 1-6)	1 1.1	Introduction Concept of Business Development - Meaning, Definition, Characteristics and Need	K1-K2	6	CO1-CO2	LECTURE	Quiz, Puzzle MCQ Basic Entrepreneurial Concepts on Dec 18, 2024

Nov 26- Dec 3, 2024 (Day Order 1 to 6)	1.2 1.3	Entrepreneur - Meaning, Definition, Scope, Need and Functions Importance of the Growth of New Venture for Economic Development.	K1-K5	6	CO1-CO5	LECTURE GROUP DISCUSSION	Quiz, Puzzle MCQ on Basic Entrepreneurial Concepts on Dec 18, 2024
Dec 4-11, 2024 (Day Order 1 to 6)	1.3.1	Internal and External environment – Economic and Non -Economic, Psychological, Social, Cultural, Political, Legal and Economic Factors, Barriers	K1-K5	4	CO1-CO5	LECTURE GROUP DISCUSSION CASE STUDIES	Class Discussion, MCQ Basic Entrepreneurial Concepts on Dec 18, 2024
Dec 12-19, 2024 (Day Order 1 to 6)	2 2.1 2.2	Business Plan Opportunity Identification and Selection Idea Generation and Screening of Business Idea, Sources of Business Idea.	K1-K5 K1-K5	4 2	CO1-CO5 CO1-CO5	LECTURE LECTURE PRESENTATION	Case study, Class Discussion
Dec 20, 2024 (Day Order 1)	2.2	Evaluation of Business Idea, Selection of Business Idea	K1-K5	1	CO1-CO5	LECTURE PRESENTATION	Recap, Q&A

Jan 3 – 7, 2025 (Day Order 3 to 6)	2.3	Business Plan – Meaning, Contents and Significance of Business Plan	K1-K5	4	CO1-CO5	LECTURE	Quiz
Jan 8 – 17, 2025 (Day Order 1 to 6)	2.4 3 3.1	Business Plan –Stages, SWOT Analysis Types of Entrepreneurs Women Entrepreneurs Definition, Problems– Opportunities and Future of Women Entrepreneurs	K1-K5 K1-K5	2 3	CO1-CO5 CO1-CO5	LECTURE GAMES LECTURE GROUP DISCUSSION	Q&A Case Study Analysis
Jan 18 - 23, 2025	C.A. Test - I						
Jan 24 -31, 2025 (Day Order 1 to 6)	3.1.2 3.2 3.2.1	Strategies for the Development of Women Entrepreneurs–Profiles of Successful Women Entrepreneurs – Institutions supporting Women Entrepreneurship in India Micro small and Medium Enterprises Small Scale Industries – Concepts, Definition, Role and Problems	K1-K5 K1-K5	3 2	CO1-CO5 CO1-CO5	PRESENTATIONS AND CASE STUDIES LECTURE	Case Study analysis on Women Entrepreneurs on Jan 31, 2025 Q&A Quiz

Feb 3-8, 2025 (Day Order 1 to 6)	3.2.2	Development of Small Scale Sector in India, SME in other countries	K1-K5	1	CO1-CO5	LECTURE CASE STUDIES	Class Discussion
Feb 10– 18, 2025 (Day Order 1 to 4)	3.2.2	Development of Small Scale Sector in India, SME in other countries(Contd.)	K1-K5	2	CO1-CO5	LECTURE CASE STUDIES	Q & A
	4 4.1	Project Formulation Meaning, Concept and Stages in Project Formulation	K1-K5	2	CO1-CO5	LECTURE	Puzzle
Feb 19- 26, 2025 (Day Order 1-6)	4.2	Need and Significance of Project Formulation, Feasibility Analysis	K1-K5	4	CO1-CO5	LECTURE	Q&A
	4.3	Elements of Project Formulation	K1-K5	2	CO1-CO5	LECTURE	Quiz, Case study analysis
Feb 27- Mar 6, 2025 (Day Order 1 to 6)	4.4	Feasibility Report	K1-K5	2	CO1-CO5	LECTURE	Class Discussion
	4.5		K1-K5	4	CO1-CO5		

		Preparation of Model Project Report				LECTURE, PROJECT REPORT	Group Presentation on New Product Development on March 18,2025
Mar 7 – 11, 2025 (Day Order 1 to 3)	5.1	Entrepreneurial Development Programs Entrepreneurial Development Programs in India	K1- K5	3	CO1-CO5	LECTURE	Q & A
Mar 12 –17, 2025	C.A. Test - II						
Mar 18 – 20, 2025 (Day 4 to 6)	5.2	Entrepreneurial Development Programs in India (Contd.) Entrepreneurial Development Programs in Tamil Nadu	K1- K5	3	CO1-CO5	LECTURE SURVEYS	Class Discussion
Mar 21 - 28, 2025 (Day Order 1 to 6)	5.3	Government Assistance in Promoting Business Development	K1-K5	5	CO1-CO5	LECTURE	Quiz
Mar 29- April 2, 2025 (Day Order 1 to 3)	REVISION						