

**STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI**

**COURSE PLAN**

**June - November 2024**

**Department** : MA HRM  
**Name of the Faculty** : Dr.P.VIJAYALAKSHMI  
**Course Title** : FINANCIAL CONCEPTS  
**Course Code** : 23HR/PC/FC14  
**Shift** : II

**COURSE OUTCOMES (COs)**

| <b>COs</b> | <b>Description</b>   | <b>CL</b> |
|------------|--|-----------|
| <b>CO1</b> | Describe the meaning, significance and scope of financial concepts in an entity  | K1,K2     |
| <b>CO2</b> | Apply financial concepts to maximize the wealth and profit of the shareholders in combating social and economic progress                     | K3        |
| <b>CO3</b> | Classify various bank accounts and e-transaction procedures to act professionally  | K4        |
| <b>CO4</b> | Evaluate time value of money, insurance and tax planning to stimulate learning opportunities for effective financial and managerial planning | K5        |
| <b>CO5</b> | Design managerial approaches which are concerned with planning and controlling of the firm's financial resources                             | K6        |

| <b>Week</b>                                | <b>Unit No.</b> | <b>Content</b>  | <b>Cognitive Level</b> | <b>Teaching Hours</b> | <b>COs</b> | <b>Teaching Learning Methodology</b>  | <b>Assessment Methods</b> |
|--|-----------------|---|------------------------|-----------------------|------------|---------------------------------------|---------------------------|
| Jun 24 – 26, 2024<br>(Day Order 4 - 6)     | 1               | Meaning of Finance, Money, Income, Expenditure, Savings   | K1,K2                  | 2                     | CO1-5      | Lectures and discussion               | Class Assessment I        |
| Jun 27 – July 4, 2024<br>(Day Order 1 - 6) | 1               | Terms- Accounts, Book-Keeping, Transactions, Journal and Ledger   | K1-K6                  | 3                     | CO1-5      | Lectures and Learning by solving sums | Class Assessment I        |
|  |                 | Introduction to Trading, Profit and Loss Account and Balance Sheet (Sums included)  | K1-K6                  | 2                     |            |                                       |                           |
| July 5 – 12, 2024<br>(Day Order 1 - 6)     | 1               | Introduction to Trading, Profit and Loss Account and Balance Sheet (Sums included)  | K1-K6                  | 6                     | CO1-5      | Lectures and Learning by solving sums | Class Assessment I        |
| July 15 – 23, 2024<br>(Day Order 1 - 6)    | 2               | Banking Terms: Deposit, Clearing, Credit, Debit, Passbook, Tenure, Maturity   | K1,K2                  | 2                     | CO1-5      | PPT Presentation and discussion       | Class Assessment I        |
|  |                 | Savings Bank Account-Facilities.  | K3-K6                  | 2                     |            |                                       |                           |
| July 24 – 31, 2024<br>(Day Order 1 - 6)    | 2               | Fixed Deposit Account-Meaning, Features and Method of Operation.<br>Recurring Deposit Account-Meaning, Features and Method of Operation | K3-K6                  | 5                     | CO1-5      | PPT Presentation and discussion       | Class Assessment I        |

| <b>Week</b>                             | <b>Unit No.</b>      | <b>Content</b>   | <b>Cognitive Level</b> | <b>Teaching Hours</b> | <b>COs</b> | <b>Teaching Learning Methodology</b> | <b>Assessment Methods</b> |
|---|----------------------|--|------------------------|-----------------------|------------|--------------------------------------|---------------------------|
| Aug 1 – 5, 2024<br>(Day Order 1 - 3)    | 2                    | Crossing of Cheque   | K3-K5                  | 2                     | CO1-5      | Lectures and Discussion              | Class Assessment I        |
| Aug 6 – 10, 2024                        | <b>C.A. Test - I</b> |  |                        |                       |            |                                      |                           |
| Aug 12 – 14, 2024<br>(Day Order 4-6)    | 2                    | Demand Draft- Meaning, Procedure for getting Payment and Receipt through Banks                     | K1-K5                  | 2                     | CO1-5      | PPT Presentation and Discussion      | Class Assessment II       |
| Aug 16 – 23, 2024<br>(Day Order 1-6)    | 3                    | Net Banking, Online Payments, Credit Cards and Debit Cards - Usage, Cash Withdrawals, Mobile Money | K1-K5                  | 5                     | CO1-5      | PPT Presentation and Discussion      | Class Assessment II       |
| Aug 27 – Sep 3, 2024<br>(Day Order 1-6) | 3                    | Basics of Crypto currency - Public/private keys, transactions, mining                              | K1-K4                  | 5                     | CO1-5      | PPT Presentation and discussion      | Class Assessment II       |
| Sep 4 – 11, 2024<br>(Day Order 1-6)     | 3                    | Bitcoin in practice – Bitcoin, online wallets, sending/receiving, paper wallets/cold storage.      | K3-K6                  | 6                     | CO1-5      | PPT Presentation and discussion      | Class Assessment II       |
| Sep 12 - 20, 2024<br>(Day Order 1-6)    | 3                    | Loans: Meaning, Importance, Needs and Types<br>Repayment: Meaning and Methods                      | K1-K4<br>K1-K6         | 2<br>3                | CO1-5      | PPT Presentation and discussion      | Class Assessment II       |

| <b>Week</b>                            | <b>Unit No.</b>       | <b>Content</b>   | <b>Cognitive Level</b> | <b>Teaching Hours</b> | <b>COs</b>         | <b>Teaching Learning Methodology</b>   | <b>Assessment Methods</b>                      |
|--|-----------------------|--|------------------------|-----------------------|--------------------|--|--|
| Sep 23 - 26, 2024<br>(Day Order 1-4)   | 4                     | Investment Common Terms- Stock, Shares/Stock/Equity, SENSEX, NIFTY, Dividends, IPO, DEMAT Account, Investing through Mutual Funds, Stocks  | K1-K6                  | 4                     | CO1-5              | PPT Presentation and discussion  | Class Assessment II                            |
| Sep 27 – Oct 3, 2024                   | <b>C.A. Test - II</b> |  |                        |                       |                    |  |  |
| Oct 4 – 5, 2024<br>(Day 5 & 6)         | 4                     | Time Value of Money: Meaning and Importance, Compounding, Power of Compounding, Interest (Basic Sums)  | K1-K6                  | 2                     | CO1-5              | Lectures and Learning by solving sums  | Class Assessment II                            |
| Oct 7 - 15, 2024<br>(Day Order 1 to 6) |                       | Time Value of Money: Meaning and Importance, Compounding, Power of Compounding, Interest (Basic Sums)<br><br>Insurance – Common Terms: Insurer, Insured, Risk, Premium, Sum Assured, Sum Insured, Claim, Insurance Policy, Types of Insurance-Working of Insurance | K1-K6<br><br>K1-K6     | 4<br><br>2            | CO1-5<br><br>CO1-5 | Lectures and Learning by solving sums<br><br>PPT Presentation and discussion | Class Assessment II<br><br>Class Assessment II |

| Week                                    | Unit No.        | Content  | Cognitive Level | Teaching Hours | COs   | Teaching Learning Methodology    | Assessment Methods |
|---|-----------------|--|-----------------|----------------|-------|----------------------------------|--------------------|
| Oct 16 - 22, 2024<br>(Day Order 1 to 6) |                 | Taxation- Meaning and Importance, Types of tax – Direct, Indirect, GST, Method of Collection/ Payment, Terms – PAN, TDS, Returns, Rights and Obligation of Tax Payer | K1-K5           | 4              | CO1-5 | Lectures and Case Study Analysis | Class Activity     |
|   |                 | Demonetization – Basic concepts and Need   | K1-K3           | 2              | CO1-5 | Group Discussion                 | Class Test         |
| Oct 23 - 24, 2024<br>(Day Order 1 to 2) | <b>REVISION</b> |  |                 |                |       |                                  |                    |

| Component Number | Topic   | Assessment Method  | Marks |
|------------------|---|--|-------|
| 1                | Analysis of financial position of the company | <b>Presentation</b> - Students will compare and contrast the financial positions of any two companies of different sector. | 20    |
| 2                | Awareness of financial terminologies          | <b>Collage or Model Making</b> - Students will use creative ideas to understand various financial terms.                   | 20    |
| 3                | Insurance policy and Taxation                 | <b>Project</b> - Students will collect details about the insurance policies and tax filling made by their family members.  | 10    |