

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A – Dr. Felix Maria
 Section B – Dr.Sharanya.P
Course Title : Corporate Law
Course Code : 19CO/MC/CL44
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit 1 Introduction to Company 1.1.1 Definition and Characteristics of a Company	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I
Nov 24-30, 2023 (Day Order 1 to 6)	Unit 1 Introduction to Company 1.1.2 Types of Companies 1.1.3 Lifting of Corporate veil	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I
Dec 1-7, 2023 (Day Order 1 to 6)	1.2 Formation of Company 1.2.1 Promoters – Legal position & Re-classification 1.2.2 Pre- Incorporation 1.2.3 Incorporation of company– Commencement of business	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	C.A. Test – I
Dec 8-9, 2023 (Day Order 1, 3)	Unit- II 2.1 Memorandum of Association 2.1.1 Contents and Alteration of Memorandum 2.1.2 Doctrine of Ultra Vires	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I & Third Component
Dec 11-15, 2023 (Day Order 2 to 6)	Unit- II 2.1 Memorandum of Association 2.1.1 Contents and Alteration of Memorandum 2.1.2 Doctrine of Ultra Vires	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I & Third Component
Dec 16 – 22, 2023 (Day Order 1 to 6)	2.2 Articles of Association 2.2.1 Contents and Alterations of Articles 2.2.2 Doctrine of Indoor Management 2.3 Prospectus 2.3.1 Definition, meaning and Contents of Prospectus 2.3.2 Shelf and red herring prospectus 2.3.3 Misstatements in Prospectus	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I & Third Component

Jan 3 – 6, 2024 (Day Order 1 to 4)	2.4 Letter of Offer Unit-III Share Capital 3.1 Share - Meaning, Nature and types of shares	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – I & Third Component
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	3.2 Share Capital - Issue, Allotment and Forfeiture	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – II & Third Component
Jan 18 -20, 2024 (Day Order 4 to 6)	3.2 Share Capital - Issue, Allotment and Forfeiture 3.3 Alteration of Share Capital	Lecture & Presentation	Essentials of Company Law – Gogna	C.A. Test – II & Third Component
Jan 22-29, 2024 (Day Order 1 to 6)	3.4 Share Certificate, Demat, Membership, Transfer and Transmission of Shares, Nomination 3.5 Further Issue of Shares, Buyback	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	C.A. Test – II & Third Component
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	Unit – IV Management and Administration 4.1 Classification of Directors- Women directors, Independent director and Small shareholder’s director.	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – II & Third Component
Feb 3, 2024 (Day Order 2)	4.1 Classification of Directors- Women directors, Independent director and Small shareholder’s director.	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – II & Third Component
Feb 5- 6, 2024 (Day Order 5 to 6)	4.2 Board of Directors – Qualification, Disqualification, Appointment, Resignation, Vacation of Office, Removal, Powers, Duties and Liabilities	Lecture & Presentation	Company Law- N.D.Kapoor	C.A. Test – II & Third Component
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.2 Board of Directors – Qualification, Disqualification, Appointment, Resignation, Vacation of Office, Removal, Powers, Duties and Liabilities	Lecture & Presentation	Company Law- N.D.Kapoor	Continuous Assessment Test II & Third Component
Feb 15 – 22, 2024 (Day Order 1 to 6)	4.3 Key Managerial Personnel – Appointment and Remuneration 4.4 Meetings - Board and Committee Meetings – Impact of SS1	Lecture & Presentation	Company Law- N.D.Kapoor	Continuous Assessment Test II & Third Component
Feb 23 – 24, 2024	4.4 Meetings - Board and Committee Meetings – Impact of SS1	Lecture & Presentation	Company Law-	Continuous Assessment

(Day Order 1 & 5)			N.D.Kapoor	Test II & Third Component
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	4.5 Requisites for a valid meeting 4.6 Resolutions – Types Unit- V Shareholders’ Meetings and Dividend Declaration 5.1 Meeting-Annual General Meeting, Extraordinary General Meeting – Impact of SS2	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	Continuous Assessment Test II & Third Component
Mar 2, 2024 (Day Order 1)	Unit- V Shareholders’ Meetings and Dividend Declaration 5.1 Meeting-Annual General Meeting, Extraordinary General Meeting – Impact of SS2	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	Continuous Assessment Test II & Third Component
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	5.2 Requisites for a valid meeting 5.3 Resolutions	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	Class Discussion
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.4 Types Dividends –Provisions Relating to Declaration and Payment of Dividend Transfer of Un-claimed Dividend to Investor Education and Protection Fund	Lecture & Presentation	Essentials of Company Law – Gogna Company Law- N.D.Kapoor	Class Discussion
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENTS:

- Assignment on Preparation of documents relating to incorporation of Startup Company which includes Certificate of Incorporation, Prospectus, Memorandum and Articles of Association.–January 19 ,2024– 25 Marks
- Objective test on Unit III & IV–March 1 , 2024 - 25 Marks

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule – November - April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A- Ms. Reema R Varghese
 Section B – Ms. Leelavathi R
Course Title : Capital Markets
Course Code : 19CO/MC/CM44
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit 1 Overview of Capital Market 1.1 Meaning and Definition 1.2 Function, Importance and Features	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – I & Third Component
Nov 24-30, 2023 (Day Order 1 to 6)	1.3 Indian Capital Market 1.4 Overview of Depository System in India	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – I & Third Component
Dec 1-7, 2023 (Day Order 1 to 6)	Unit 2 Capital Market instruments 2.1 Capital Market Instruments: Equity, Debentures, Preference Shares, Sweat Equity, Non-Voting Shares, Share Warrants	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets, Mumbai, Himalaya Publications 2015	C.A. Test – I & Third Component
Dec 8-9, 2023 (Day Order 1, 3)	2.1 Preference Shares, Sweat Equity, Non-2.1 Voting Shares, Share Warrants	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets, Mumbai, Himalaya Publications 2015	C.A. Test – I & Third Component
Dec 11-15, 2023 (Day Order 2 to 6)	2.2 Derivatives	Lecture & Presentation	Gordon and E. Natrajan, Capital Markets, Mumbai, Himalaya Publications 2015	C.A. Test – I & Third Component
Dec 16 – 22, 2023	2.3 Rating and Grading of	Lecture &	Shashi K. Gupta,	C.A. Test – I

(Day Order 1 to 6)	Instruments - Concept, Scope and Significance	Presentation	Financial institutions and Markets, Kalyani Publisher, 2015	& Third Component
Jan 3 – 6, 2024 (Day Order 1 to 4)	Unit 3 Securities Market Intermediaries and Regulatory Framework 3.1 Primary Market – Meaning, Definition, Methods and Intermediaries	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	C.A. Test – I & Third Component
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	3.2 Secondary Market Intermediaries – Functions and Types	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	C.A. Test – II & Third Component
Jan 18 -20, 2024 (Day Order 4 to 6)	3.3 Role played by intermediaries – Merchant Banker, stock broker, syndicate member, Portfolio Managers, Foreign Institutional Investors, Custodians, Venture Capitalists	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	C.A. Test – II & Third Component
Jan 22-29, 2024 (Day Order 1 to 6)	(Cont) 3.3 Role played by intermediaries – Merchant Banker, stock broker, syndicate member, Portfolio Managers, Foreign Institutional Investors, Custodians, Venture Capitalists	Lecture & Presentation	Shashi K. Gupta, Financial institutions and Markets, Ludhiana, Kalyani Publisher, 2015	C.A. Test – II & Third Component
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	(Cont) 3.3 Role played by intermediaries – Merchant Banker, stock broker, syndicate member, Portfolio Managers, Foreign Institutional Investors, Custodians, Venture Capitalists	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, Tata McGraw hills, 2017	C.A. Test – II
Feb 3, 2024 (Day Order 2)	Unit 4 Stock Exchange 4.1 Functions and Significance	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, Tata McGraw hills, 2017	C.A. Test – II

Feb 5- 6, 2024 (Day Order 5 to 6)	4.2 Operations and Trading Mechanism	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – II
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.3 Settlement of Securities, Surveillance Mechanism	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – II
Feb 15 – 22, 2024 (Day Order 1 to 6)	4.4 SME Exchange	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – II
Feb 23 – 24, 2024 (Day Order 1 & 5)	Unit 5 Issue and Listing of Securities 5.1 Listing of Securities and Delisting of Securities	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills	C.A. Test – II
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	5.2 Issue of Capital and Disclosure Requirements (ICDR), Listing Obligations and Disclosure Requirements (LODR)	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – II
Mar 2, 2024 (Day Order 1)	5.3 Procedure for Issue of Various Types of Shares and Debentures	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	C.A. Test – II
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	5.4 Employee Stock Option Scheme and Employee Stock Purchase Scheme	Lecture & Presentation	Guruswamy.S, Financial Institutions and	Lecture & Presentation

			Markets, New Delhi, Tata McGraw hills, 2017	
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.5 Investor Protection in India	Lecture & Presentation	Guruswamy.S, Financial Institutions and Markets, New Delhi, Tata McGraw hills, 2017	Lecture & Presentation
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENTS:

- MCQ on Unit I and II – January 3, 2024 -20 Marks.
- Video making on methods of marketing securities –February 27, 2024 -30 Marks.

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 – April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A - Dr. Sharanya P.
 Section B - Ms. Cimna Sunny M.
Course Title : Industrial Law
Course Code : 19CO/MC/IL44
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit 1 Factories Act 1948 1.1 Importance, Definitions Authorities under the Factories Act	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Nov 24-30, 2023 (Day Order 1 to 6)	1.1 Importance, Definitions Authorities under the Factories Act 1.2 Provisions of the Factories Act Relating to Health, Safety and Welfare of the Workers	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Dec 1-7, 2023 (Day Order 1 to 6)	1.3 Working Hours of Adults, Employment of Young Persons Annual Leave with Wages	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Dec 8-9, 2023 (Day Order 1, 3)	1.4 Occupier – Roles and Responsibilities	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Dec 11-15, 2023 (Day Order 2 to 6)	Unit II Industrial Disputes Act 1947 2.1 Meaning, Definition, Authorities under the Industrial Disputes Act	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Dec 16 – 22, 2023 (Day Order 1 to 6)	Authorities under the Industrial Disputes Act -Their Duties and Rights (Continuation) 2.2 Awards, Settlements	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Jan 3 – 6, 2024 (Day Order 1 to 4)	2.3 Strikes and Lockouts, Lay off and Retrenchment	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –I and Third Component
Jan 8 – 12, 2024	C.A. Test –I			

Jan 13, 2024 (Day Order 1)	Unit III Trade Unions Act 1926 3.1 Definition and Registration of Trade Unions	Lecture with PPT	N.D.Kapoor Industrial Laws, New Delhi: Sultan Chand	C.A. Test –II and Third Component
Jan 18 -20, 2024 (Day Order 4 to 6)	3.2 Rights and Liabilities of Registered Trade Unions.	Lecture with PPT		C.A. Test –II and Third Component
Jan 22-29, 2024 (Day Order 1 to 6)	3.2 Rights and Liabilities of Registered Trade Unions. Unit IV Payment of Wages Act 1936 4.1 Definitions, Wages, Responsibility for Payment of Wages	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	4.1 Definitions, Wages, Responsibility for Payment of Wages	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 3, 2024 (Day Order 2)	4.2 Fixation of Wage Period	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 5- 6, 2024 (Day Order 5 to 6)	4.2 Time of Payment of Wages, Mode of Payment (Continuation)	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.3 Deductions from Wages, Fines	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 15 – 22, 2024 (Day Order 1 to 6)	Unit V Workmen Compensation Act 1923 5.1 Definitions - Dependent, Employer, Partial and Total Disablement, Workmen, Injury	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 23 – 24, 2024 (Day Order 1 & 5)	5.1 Definitions - Dependent, Employer, Partial and Total Disablement, Workmen, Injury (Continuation)	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	Workmen, Injury Definitions	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	C.A. Test –II and Third Component
Mar 2, 2024	Occupational Disease,	Lecture with	Srivastava, S.C.	C.A. Test –II

(Day Order 1)	Accident 5.2 Employer's Liability for Compensation	PPT	Industrial Relations & Labour Laws	and Third Component
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	5.2 Employer's Liability for Compensation, Amount of Compensation (Continuation)	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	Group Discussion
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.3 Contracting, Commissioner, Offences and Penalties	Lecture with PPT	Srivastava, S.C. Industrial Relations & Labour Laws	Group Discussion
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Objective test – Unit 1 & 2 –January 4, 2024 – 20 Marks.
- Video making from Unit 1, 2, 3, 4 & 5 –March 12 , 2024 - 15 Marks.
- Scrap book on current affairs pertaining to various Acts covered under Industrial law – February 29, 2024 – 15 Marks.

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A - Ms.Mofika SA
 Section B - Ms.Chandini
Course Title : Compliance Audit
Course Code : 19CO/MC/CA43
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit 1 Auditing Concepts 1.1 Nature, Scope and Significance, Basic Principles Governing an Audit	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Nov 24-30, 2023 (Day Order 1 to 6)	1.2 Overview of Auditing and Assurance Standards	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Dec 1-7, 2023 (Day Order 1 to 6)	Unit II Auditing Types 2.1 Company Audit - Statutory, Internal, Branch, Special, Cost, Secretarial.	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Dec 8-9, 2023 (Day Order 1, 3)	2.2 Applicability of Audit under Third Laws – Tax, GST	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Dec 11-15, 2023 (Day Order 2 to 6)	2.3 Internal Audit Types - Proprietary Audit, Efficiency Audit	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Dec 16 – 22, 2023 (Day Order 1 to 6)	2.4 Nature, Scope, Techniques of Internal Audit, Functions, Responsibilities of	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand	C.A. Test – I

	Internal Auditors		Publishers	
Jan 3 – 6, 2024 (Day Order 1 to 4)	Unit III Internal Control and Review 3.1 Internal Control 3.1.1 Internal Control- Nature, Scope and Elements	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – I
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	Distinction between Internal Control, Internal Check and Internal Audit 3.1.2 Techniques of Internal Control System, Flowcharts	Lecture with PPT	Tandon B.N., Practical Auditing, New Delhi, S.Chand Publishers	C.A. Test – II
Jan 18 -20, 2024 (Day Order 4 to 6)	3.1.3 Steps for Internal Control and Audit Evaluation	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi,Sultan Chand & Sons	C.A. Test – II
Jan 22-29, 2024 (Day Order 1 to 6)	3.2 Review of Internal Control	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi,Sultan Chand & Sons	C.A. Test – II
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	Unit IV Vouching and Verification 4.1 Meaning and significance, Vouching of Cash Transactions	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi,Sultan Chand & Sons	C.A. Test – II
Feb 3, 2024 (Day Order 2)	Vouching of Credit Transactions	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi,Sultan Chand & Sons	C.A. Test – II
Feb 5- 6, 2024	4.2 Verification of	Lecture with PPT	Dinkar Pagare,	C.A. Test – II &

(Day Order 5 to 6)	Assets and Liabilities		Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	Third Component
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.2 Verification of Assets and Liabilities	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	C.A. Test – II & Third Component
Feb 15 – 22, 2024 (Day Order 1 to 6)	Unit V Audit Engagement and Documentation 5.1 Audit Engagement and Documentation, Audit Procedures, Plan and Program	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	C.A. Test – II & Third Component
Feb 23 – 24, 2024 (Day Order 1 & 5)	5.2 Audit Testing – Need for Sampling and Various Approaches	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	C.A. Test – II & Third Component
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	5.3 Audit Evidence - Working Papers and Files.	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	Third Component
Mar 2, 2024 (Day Order 1)	5.4 Sampling- Test Check and Techniques	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	Third Component
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	5.3 Audit Evidence - Working Papers and Files	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	Third Component

Mar 18 - 19, 2024 (Day Order 2 to 3)	5.4 Sampling- Test Check and Techniques	Lecture with PPT	Dinkar Pagare, Principles & Practice of Auditing, New Delhi, Sultan Chand & Sons	Third Component
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Report on Environmental Sustainability audit followed by various Organizations –January 11, 2024-20 Marks.
- Students should submit an Internship Report after undergoing 30 Hours of Training in an Audit Firm – February 15, 2024 - 30 Marks.

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A - Ms.Raghavi
 Section B - Ms.Mofika SA & Ms.Felix Maria
Course Title : Information Technology and System Audit
Course Code : 19CO/AC/IS45
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit-1: Information Systems 1.1. Information and Data - Definition and Distinctions 1.2. Information Systems - Definition and Element	Lecture with PPT	Management Information System- James A.O'Brien	C.A. Test – I
Nov 24-30, 2023 (Day Order 1 to 6)	1.3 Types of Information Systems 1.4 Recent Trends in Information Systems	Lecture with PPT	Management Information System- James A.O'Brien	C.A. Test – I
Dec 1-7, 2023 (Day Order 1 to 6)	Unit-2: Management Information Systems – An Overview 2.1 Concept, Evolution, Elements and Structure 2.2 Computerized MIS 2.3 Pre-requisites of an Effective MIS	Lecture with PPT	Management Information System- James A.O'Brien	C.A. Test – I
Dec 8-9, 2023 (Day Order 1, 3)	2.4 MIS and Decision Support Systems – MIS and Information Resource Management	Lecture with PPT	Management Information System -James A.O'Brien	C.A. Test – I
Dec 11-15, 2023 (Day Order 2 to 6)	2.5 Artificial Intelligence and Expert System	Lecture with PPT	Management Information System- James A.O'Brien	C.A. Test – I
Dec 16 – 22, 2023 (Day Order 1 to 6)	Unit-3: Systems Audit 3.1 Systems Audit - Nature, Significance and Scope of Systems Audit	Lecture with PPT	Management Information System- James A.O'Brien	C.A. Test – I
Jan 3 – 6, 2024 (Day Order 1 to 4)	3.2 Steps Involved in Conducting Systems Audit	Lecture with PPT	Introduction to Information Technology- Ahmed.R	C.A. Test – I
Jan 8 – 12, 2024	C.A. Test – I			

Jan 13, 2024 (Day Order 1)	3.3 Systems Audit of Computerized Secretarial Functions.	Lecture with PPT	Introduction to Information Technology- Ahmed.R	C.A. Test – II
Jan 18 -20, 2024 (Day Order 4 to 6)	3.3 Norms and Procedure for Computerization	Lecture with PPT	Introduction to Information Technology- Ahmed.R	C.A. Test – II
Jan 22-29, 2024 (Day Order 1 to 6)	3.4 Computers Control and Security – Testing of Computer Systems.	Lecture with PPT	Introduction to Information Technology. -Ahmed.R	C.A. Test – II
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	3.4 Documentation Standards, Policies and Procedures, Audit Approach	Lecture with PPT	Introduction to Information Technology. -Ahmed.R	C.A. Test – II
Feb 3, 2024 (Day Order 2)	3.5 Relevance of Systems Audit for Various Industries	Lecture with PPT	Introduction to Information Technology. -Ahmed.R	C.A. Test – II
Feb 5- 6, 2024 (Day Order 5 to 6)	Unit-4: Information Technology Law 4.1 Information Technology Act – Definitions, Important terms under Information Technology	Lecture with PPT	Cyber Laws and information technology -Jothi Rathan Vijay Rathan	C.A. Test – II & Third Component
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.2 Legislation – Digital Signatures – Electronic Records – Certifying Authority –Digital Signature Certificate	Lecture with PPT	Cyber Laws and information technology -Jothi Rathan Vijay Rathan	C.A. Test – II & Third Component
Feb 15 – 22, 2024 (Day Order 1 to 6)	4.2 Digital Signature Certificate	Lecture with PPT	Cyber Laws and information technology -Jothi Rathan Vijay Rathan	C.A. Test – II & Third Component
Feb 23 – 24, 2024 (Day Order 1 & 2)	4.3 Cyber Regulations Appellate Tribunal – Offences and Penalties	Lecture with PPT	Cyber Laws and information technology -Jothi Rathan Vijay Rathan	C.A. Test – II & Third Component
Feb 26 – Mar 1, 2024	Unit-5: Computer Assisted Audit	Lecture with PPT	Introduction to Information	Third Component

(Day Order 2 to 6)	Techniques (CAAT) 5.1 Need, Importance and Factors to be considered in using CAAT		Technology. -Ahmed.R Computer applications in Business -Deepak Jain	
Mar 2, 2024 (Day Order 1)	5.2 Methodology and Steps in the Application of CAAD	Lecture with PPT	Introduction to Information Technology. -Ahmed.R Computer applications in Business -Deepak Jain	Third Component
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	5.3 Audit Tests using CAAT - Audit Documentation and Evidences.	Lecture with PPT	Introduction to Information Technology. -Ahmed.R Computer applications in Business -Deepak Jain	Third Component
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.4 Application of CAAT	Lecture with PPT	Introduction to Information Technology. -Ahmed.R Computer applications in Business -Deepak Jain	Third Component
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Report on effective and efficient usage of MIS and CAAT in organizations- January 19, 2024-25 Marks.
- MCQ on Unit III and Unit IV- February 8, 2024-25Marks.

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce – Corporate Secretaryship
Name of the Faculty : Section A and B - DR R B AYESWARYA
Course Title : Business Development
Course Code : 19CO/ME/BD45
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	UNIT I INTRODUCTION 1.1 Concept of Business Development - Meaning, Definition, Characteristics and Need	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Nov 24-30, 2023 (Day Order 1 to 6)	1.2 Entrepreneur - Meaning, Definition, Scope, Need and Functions	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Dec 1-7, 2023 (Day Order 1 to 6)	1.3 Importance of the Growth of New Venture for Economic Development. 1.3.1 Internal and External environment – Economic and Non-Economic, Psychological, Social, Cultural, Political, Legal and Economic Factors, Barriers	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Dec 8-9, 2023 (Day Order 1, 3)	1.3.1 Internal and External environment – Economic and Non-Economic, Psychological, Social, Cultural, Political, Legal and Economic Factors, Barriers(Contd.,)	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Dec 11-15, 2023 (Day Order 2 to 6)	Unit2 Business Plan 2.1 Opportunity Identification and Selection	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I

Dec 16 – 22, 2023 (Day Order 1 to 6)	2.2 Idea Generation and Screening of Business Idea, Sources of Business Idea, Evaluation of Business Idea, and Selection	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Jan 3 – 6, 2024 (Day Order 1 to 4)	2.3 Business Plan – Meaning, Contents and Significance of Business Plan 2.4 Business Plan – Stages 2.5 SWOT Analysis	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – I
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	UNIT 3 Types of Entrepreneurs 3.1 Women Entrepreneurs 3.1.1 Definition, Problems	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – II
Jan 18 -20, 2024 (Day Order 4 to 6)	Definition, Problems Opportunities and Future of Women Entrepreneurs (contd., with case studies)	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – II
Jan 22-29, 2024 (Day Order 1 to 6)	3.1.2 Strategies for the Development of Women Entrepreneurs – Profiles of Successful Women Entrepreneurs – Institutions supporting Women Entrepreneurship in India	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – II
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	3.2 Micro Small and Medium Enterprise (MSME)	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – II
Feb 3, 2024 (Day Order 2)	3.2.1 Small Scale Industries – Concepts, Definition, Role and Problems	Lecture	Entrepreneurial Development C.B. Gupta	C.A. Test – II
Feb 5- 6, 2024 (Day Order 5 to 6)	3.2.2 Development of Small Scale Sector in India, SME in Third Countries	Lecture Seminar	Entrepreneurial Development S.S.Khanka	Continuous Assessment
Feb 7 – 14, 2024 (Day Order 1 to 6)	Unit 4 Project Formulation 4.1 Meaning, Concept and	Lecture Seminar	Entrepreneurial Development S.S.Khanka	C.A. Test – II

	Stages in Project Formulation			
Feb 15 – 22, 2024 (Day Order 1 to 6)	4.2 Need and Significance of Project Formulation, Feasibility Analysis	Lecture Seminar	Entrepreneurial Development S.S.Khanka	C.A. Test – II
Feb 23 – 24, 2024 (Day Order 1 & 5)	4.3 Elements of Project Formulation	Lecture Seminar	Entrepreneurial Development S.S.Khanka	C.A. Test – II and Third Component
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	4.4 Feasibility Report 4.5 Preparing a Model Project Report for Starting a New Venture	Lecture Seminar	Entrepreneurial Development S.S.Khanka	C.A. Test – II and Third Component
Mar 2, 2024 (Day Order 1)	4.5 Preparing a Model Project Report for Starting a New Venture	Lecture Seminar	Entrepreneurial Development S.S.Khanka	C.A. Test – II and Third Component
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	Unit 5 Entrepreneurial Development Programs 5.1 Entrepreneurial Development Programs in India 5.2 Entrepreneurial Development Programs in Tamil Nadu	Lecture Seminar	Charantimath Entrepreneurship development & Small business enterprise	Third Component
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.3 Government Assistance in Promoting Business Development	Lecture Seminar	Charantimath Entrepreneurship development & Small business enterprise	Third Component
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Puzzle solving on budding entrepreneurs and intrapreneurs in Manufacturing and service sector, January 20, 2024-20 Marks
- New Product Development and display on the theme Reduce, Reuse and Recycle ,February 28, 2024-25 Marks
- Group assignment on Entrepreneurial schemes, March 11, 2024— 5 Marks

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce - Corporate Secretaryship
Name/s of the Faculty : Section A and B - Ms. R P Suvethashri
Course Title : Business Environment
Course Code : 19CO/ME/BE45
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit I An overview of Business Environment 1.1 Business Environment – Concept, Definition, Nature and types of Business Environment	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Nov 24-30, 2023 (Day Order 1 to 6)	1.2 Concept of business-Scope and Characteristics of Business	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Dec 1-7, 2023 (Day Order 1 to 6)	1.3 Business during the 21st Century - Knowing the environment – Factors influencing the Indian Business Environment 1.4 Environmental Analysis- Concept, Process, Importance and its Limitation.	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Dec 8-9, 2023 (Day Order 1, 3)	Unit 2 Economic Environment 2.1 Economic System-Meaning, Characteristics and Types of Economic System	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Dec 11-15, 2023 (Day Order 2 to 6)	2.2 Economic Planning-Nature and Scope, Importance, Economic Planning in India, Five- year plans in India	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Dec 16 – 22, 2023 (Day Order 1 to 6)	2.3 NITI Aayog-Functions and Initiative; Effect of recession on Business and its Remedies	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	C.A. Test – I and III Component Test
Jan 3 – 6, 2024 (Day Order 1 to 4)	Unit 3 Political Environment 3.1 Political and Government	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business</i>	C.A. Test – I and III Component

	Environment – Functions of the State , Economic Roles of the Government		<i>Environment</i> , Himalaya Publishing House,Mumbai, 2018	Test
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	3.2 Government- Business Relationship in India	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Jan 18 -20, 2024 (Day Order 4 to 6)	3.3 Government’s Responsibility to Business, Business’s responsibility to Government- Brief Overview about Make in India.	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Jan 22-29, 2024 (Day Order 1 to 6)	Unit 4 Social Environment 4.1 Social Environment – Business and Society-Objectives of Business	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	4.2 Social Responsibility of Business –Concept, Nature, Arguments for and Against Social Responsibility	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Feb 3, 2024 (Day Order 2)	4.2 Social Responsibility of Business –Concept, Nature, Arguments for and Against Social Responsibility (Cont)	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test

Feb 5- 6, 2024 (Day Order 5 to 6)	4.3 Business Ethics-Concept, Nature, Elements and Need for Ethics in Business	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.4 Developing a Corporate Ethical Programme, Benefits of Ethical Codes, Concept of Corporate values	Lecture/ Presentation	K.Aswathappa, <i>Essentials of Business Environment</i> , Himalaya Publishing House,Mumbai, 2018	C.A. Test – II and III Component Test
Feb 15 – 22, 2024 (Day Order 1 to 6)	Unit 5 International and Technological Environment 5.1 International and Technological Environment- Multinational Corporations- Foreign Collaborations and Indian Business, Non – Resident Indians and Corporate Sector	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> ,Sultan Chand &Sons,New Delhi,2017	C.A. Test – II
Feb 23 – 24, 2024 (Day Order 1 & 5)	5.1 International and Technological Environment- Multinational Corporations- Foreign Collaborations and Indian Business, Non – Resident Indians and Corporate Sector (Cont)	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> ,Sultan Chand &Sons,New Delhi,2017	C.A. Test – II
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	5.2 International Economic Institutions – WTO, World Bank; IMF and their Importance to India	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> ,Sultan Chand &Sons,New Delhi,2017	C.A. Test – II
Mar 2, 2024 (Day Order 1)	5.2 International Economic Institutions – WTO, World Bank; IMF and their Importance to India (Cont)	Lecture/ Presentation	C.B.Gupta, <i>Business Environment</i> ,Sultan Chand &Sons,New Delhi,2017	C.A. Test – II
Mar 4 –8, 2024	C.A. Test – II			
Mar 9 – 16, 2024 (Day 6 & Day	5.3 Foreign Trade Policies- Impact of	Lecture/	C.B.Gupta, <i>Business Environment</i> ,Sultan	Class

Order 1 to 6)	Rupee Devaluation	Presentation	Chand & Sons, New Delhi, 2017	Discussion
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.4 Technological Environment – Meaning, Features, Classification, Impact of Technology, Technology and Business-SWOT Analysis.	Lecture/ Presentation	C.B. Gupta, <i>Business Environment</i> , Sultan Chand & Sons, New Delhi, 2017	Class Discussion
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Group Assignment on topic “Analyze the Business Environment of a Company” – January 5, 2024, – 30 Marks
- Case Study analysis test on Unit 2, 3 and 4 – February 12, 2024 – 20 Marks

STELLA MARIS COLLEGE (AUTONOMOUS), CHENNAI

Course Schedule: November 2023 - April 2024

Department : Commerce – Corporate Secretaryship
Name of the Faculty : Section A and B - MS Raghavi V
Course Title : Cyber Law and Security
Course Code : 19CO/ME/CS45
Shift : II

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
Nov 22 – 23, 2023 (Day Order 1 & 2)	Unit 1-Introduction 1.1Cyber Law-Need, Basic Concepts	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – I
Nov 24-30, 2023 (Day Order 1 to 6)	1.2Cyber Space- Meaning, Definition, Implication and Usage	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – I
Dec 1-7, 2023 (Day Order 1 to 6)	1.3 Overview of Information Technology Act, 2000	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – I
Dec 8-9, 2023 (Day Order 1, 3)	Unit 2 -Cyber Crime 2.1 Cyber Crimes against Individuals, Institution and States	Lecture and Presentation	Cyber frauds, Cyber - crimes & Law in India Pavan Duggal	C.A. Test – I
Dec 11-15, 2023 (Day Order 2 to 6)	2.2 Hacking, Digital Forgery	Lecture and Presentation	Cyber frauds, Cyber - crimes & Law in India Pavan Duggal	C.A. Test – I and Third Component
Dec 16 – 22, 2023 (Day Order 1 to 6)	2.2 Cyber Stalking or Harassment, Cyber Pornography	Lecture and Presentation	Cyber frauds, Cyber - crimes & Law in India Pavan Duggal	C.A. Test – I and Third Component
Jan 3 – 6, 2024 (Day Order 1 to 4)	2.3 Identity Theft and Impersonation, Cyber Terrorism Business Idea, and Selection	Lecture and Presentation	Cyber frauds, Cyber - crimes & Law in India Pavan Duggal	C.A. Test – I and Third Component
Jan 8 – 12, 2024	C.A. Test – I			
Jan 13, 2024 (Day Order 1)	Unit 3 -Constitutional and Human Rights in	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – II and Third

	Cyber Space 3.1 Freedom of Speech,			Component
Jan 18 -20, 2024 (Day Order 4 to 6)	3.1 Right to Privacy, Right to Access Cyberspace	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – II and Third Component
Jan 22-29, 2024 (Day Order 1 to 6)	3.2 Access to Internet, Expression in Cyberspace	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – II
Jan 30 – Feb 2, 2024 (Day Order 1 to 4)	3.3 Right to Data Protection	Lecture and Presentation	Cyber Laws Justice Yatindra Singh	C.A. Test – II and Third Component
Feb 3, 2024 (Day Order 2)	Unit 4 – Legal Framework of Information and Technology Act 2000 4.1 Digital Signature, E- Signature, Electronic Records	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II
Feb 5- 6, 2024 (Day Order 5 to 6)	4.1 Electronic Evidence and Electronic Governance.	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II and Third Component
Feb 7 – 14, 2024 (Day Order 1 to 6)	4.2 Controller, Certifying Authority	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II and Third Component
Feb 15 – 22, 2024 (Day Order 1 to 6)	4.2 Cyber Appellate Tribunal.(Rules announced under the Act)	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II and Third Component
Feb 23 – 24, 2024 (Day Order 1 & 5)	4.3 Offences under the Information and Technology Act, 2000	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II
Feb 26 – Mar 1, 2024 (Day Order 2 to 6)	4.3 Penalty and Adjudication under Information Technology Act ,2000	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II and Third Component
Mar 2, 2024 (Day Order 1)	4.3 Punishments for Contraventions under the Information Technology Act, 2000	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	C.A. Test – II and Third Component
Mar 4 –8, 2024	C.A. Test – II			

Mar 9 – 16, 2024 (Day 6 & Day Order 1 to 6)	Unit 5 - Cyber Torts 5.1 Cyber Defamation	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	Third Component
Mar 18 - 19, 2024 (Day Order 2 to 3)	5.2 Different Types of Civil Wrongs under the IT Act, 2000	Lecture and Presentation	Information Technology Act, 2000 S R Bhansali	Third Component
Mar 20-22, 2024 (Day Order 4 to 6)	REVISION			

THIRD COMPONENT:

- Role-play scenarios depicting cybercrimes originating from various categories, January 22, 2024– 15 Marks
- Objective Test (Unit 3 & 4), March 2, 2024– 25 Marks
- Group assignment on Real Life Cyber Defamation cases, March 12, 2024– 10 Marks