**Course Schedule: June - November 2023** 

Department : B.Voc.(BFSI)

Name/s of the Faculty : Ms. Sruthi P

Course Title : Principles of Insurance

Course Code : 19VB/VM/PI56

Week & No. of hours	Units & Topics	Teaching Methodol ogy	Text & References	Method of Evaluation
June 19 – June 26, 2023	Unit 1 - Introduction to	Lecture	Principles	CA Test
(Day Order 1 to 6)	Insurance 1.1 Nature and	with PPT	and Practices of Insurance,	CA Test
	Importance of insurance		Mishra	
	<b>1.2</b> Evolution of			
	Insurance			
June 27 – July 04, 2023	<b>1.3</b> Different Classes of	Lecture	Principles	CA Test
(Day Order 1 to 6)	Insurance	with PPT	and Practices	
(Day Order 1 to 6)	<b>1.4</b> Recent Trends in		of Insurance,	
	Insurance Industry		Mishra	
July 05– July 12, 2023	Unit 2 - Insurance	Lecture	Principles	CA Test and
(Day Order 1 to 6)	Contract	with PPT	and Practices	Other
(Day Order 1 to 6)	<b>2.1</b> Terms of an		of Insurance,	Component
	Insurance Contract		Mishra	
July 13 – July 20, 2023	<b>2.2</b> Principles of	Lecture	Principles	CA Test and
(Day Order 1 to 6)	Insurance - Insurable	with PPT	and Practices	Other
(Day Order 1 to 0)	Interest, Indemnity,		of Insurance,	Component
	Subrogation,		Mishra	
	Contribution –			
	Disclosure of all			
	Relevant Information -			
	Utmost			
	Good Faith - the			
	Relevance of Proximate			
	Cause			G
July 21 – July 28, 2023	Unit 3 – Insurance	Lecture	Principles	CA Test and
(Day Order 1 to 6)	Terminologies 5:	with PPT	and Practices	Other
	3.1 Life Insurance – First		of Insurance,	Component
	Premium, Renewal –		Mishra	
	Mode – Limited Payment			

July 31 – Aug 03, 2023 (Day Order 1 to 4)	Unit 3 – Insurance Terminology 3.1 Policies Single Premium, Convertible, Days of Grace, Lapse, Paid Up Policy, Revival,	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test and Other Component
Aug 04 – Aug 09, 2023		C.A. Test	- I	
Aug 10 – Aug 11, 2023 (Day Order 5 to 6)	3.1 Deferment Period, Nomination, Assignment, Bonus, With Profit, Participating, Non-Participating or Without Profit, Surrender Value	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test and Other Component
Aug 14 – Aug 22, 2023 (Day Order 1 to 6)	3.2 Non-Life Insurance – Market Agreements, Cover Notes, Certificates of Insurance, Open Policy, Floater, Excess, Franchise, Claims, Salvage,	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test and Other Component
Aug 23 – Aug 31, 2023 (Day Order 1 to 6)	3.2 Coinsurance, Loss, Total Loss, Actual or Constructive Loss, Bonus, Valued Policy, Agreed Value, Full Value, First Loss, Increased Value, Arbitration	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test and Other Component
Sept 01 – Sept 11, 2023 (Day Order 1 to 6)	Unit 4 - Insurance Market 4.1 Various Constituents of the Insurance Market 4.2 Operations of Insurance Companies	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test
Sept 12 – Sept 19, 2023 (Day Order 1 to 6)	4.3 Operations of Intermediaries	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test
Sept 20 - Sept 27, 2023	<b>4.4</b> Specialist	Lecture with	Principles	CA Test

(Day Order 1 to 6)	Insurance Companies  - Insurance Specialists	PPT	and Practices of Insurance, Mishra	
Sept 29 – Oct 03, 2023 (Day Order 1 to 3)	Unit 5 - The Insurance Customer 5.1 Understanding Insurance Customers	Lecture with PPT	Principles and Practices of Insurance, Mishra	CA Test
Oct 04 – Oct 09, 2023		C.A. Test	- I	
Oct 10 – Oct 12, 2023 (Day Order 4 to 6)	<b>5.2</b> Different Customer Needs	Lecture with PPT	Principles and Practices of Insurance, Mishra	Group Discussion
Oct 13 – Oct 20, 2023 (Day Order 1 to 6)	5.3 Importance of Customers – Customer Satisfaction - Customer Behaviour at Purchase Point -	Lecture with PPT	Principles and Practices of Insurance, Mishra	Group Discussion
Oct 25 – Oct 27, 2023 (Day Order 1 to 3)	Customer Behaviour when Claims Occur - Importance of Ethical Behaviour	Lecture with PPT	Principles and Practices of Insurance, Mishra	Group Discussion
Oct 28- Nov 04, 2023	REVISION			

- Written Quiz from Unit 2 and 3 on 8<sup>th</sup> September, 2023 for 25 marks
- Presentation on "Operation of Insurance Companies and its intermediaries" on 11<sup>th</sup> October, 2023 for 25 Marks.

**Course Schedule: June - November 2023** 

Department : B.Voc.(BFSI)

Name/s of the Faculty : Ms.S. Saikeerthana

Course Title : Insurance Regulations

Course Code : 19VB/VM/IR56

Week & No. of hours	Units & Topics	Teaching	Text &	Method of
		Methodology	References	Evaluation
June 19 – June 26,	Unit 1 Introduction	Lecture and PPT	Insurance	CA Test and
2023	1.1- Need for		Principles and	Other
(Day Order 1 to 6)	Regulations,		PracticeM.N	Component
(Day Order 1 to 0)	1.2-Structure of		Mishra sultan and	
	Insurance Regulation		chand company	
	Authority			
June 27 – July 04, 2023	1.3-Development and	Lecture and PPT	Insurance	CA Test and
(Day Order 1 to 6)	Growth of Life and		Principles and	Other
(Duy Gluer 1 to 0)	Non-life Insurance		Practice M.N	Component
	Industry		Mishra sultan and	
			Chand Company	
July 05– July 12, 2023	1.4- Privatization of	Lecture and PPT	M.N Mishra	CA Test and
(Day Order 1 to 6)	Insurance		sultan and chand	Other
(Day Order 1 to 0)				Component
1 1 12 1 1 20 2022	TT *4 0 T	I I DDT	т	CAT ( 1
July 13 – July 20, 2023	Unit 2 Insurance	Lecture and PPT	Insurance	CA Test and
(Day Order 1 to 6)	Regulatory and		Principles and	Other
	Development		Practice M.N	Component
	Authority Act 1999		Mishra sultan and	
	2.1- Mission and		chand company	
	composition of IRDA			
July 21 – July 28, 2023	2.2-Duties, powers and	Lecture and PPT	Insurance	CA Test and
(Day Order 1 to 6)	functions		Principles and	Other
(=, 0.001 1 00 0)			Practice M.N	Component
			Mishra sultan and	
			chand company	
July 31 – Aug 03, 2023	2.3-Operations of	Lecture and PPT	Insurance	CA Test and

(Day Order 1 to 4)	IRDA		Principles and	Other
(20) 01001 1 10 7)			Practice M.N	Component
			Mishra sultan and	Component
			chand company	
Aug 04 Aug 00			chand company	
Aug 04 – Aug 09,				
2023		C.A. Tes	st – I	
Aug 10 – Aug 11, 2023	Unit 3	Lecture and	Insurance	CA Test and
(Day Order 5 to 6)	Regulations on	PPT	Principles and	Other
(Buy Graer 5 to 6)	registration and licensing		PracticeM.N	Component
	3.1- Insurance		Mishra sultan and	
	Intermediaries-Meaning,		chand company	
	role and growth.			
Aug 14 – Aug 22, 2023	3.2 Procedure for	Lecture and	Insurance	CA Test and
(Day Order 1 to 6)	registrations of Insurance	PPT	Principles and	Other
(Day Grace 1 to 0)	companies		PracticeM.N	Component
			Mishra sultan and	
			chand company	
Aug 23 – Aug 31, 2023	General and capital	Lecture and	Insurance	CA Test and
(Day Order 1 to 6)	requirements, renewal and	PPT	Principles and	Other
(Day Order 1 to 0)	suspension of registration		PracticeM.N	Component
			Mishra sultan and	
			chand company	
Sept 01 – Sept 11, 2023	Cancellation of	Lecture and	Insurance	CA Test and
(Day Order 1 to 6)	registration, Provisions	PPT	Principles and	Other
(Day Order 1 to 0)	relating to registration,		PracticeM.N	Component
	renewal revocation and		Mishra sultan and	
	cancellation of license for		chand company	
	intermediaries			
Sept 12 – Sept 19, 2023	Unit-4 –IRDA on Micro	Lecture and	Insurance	CA Test and
(Day Order 1 to 6)	Finance	PPT	Principles and	Other
(Day Older 1 to 0)	4.1- Micro Insurance		PracticeM.N	Component
	concepts and origin,4.2 -		Mishra sultan and	
	Role and Importance of		chand company	
	Micro Insurance in Rural			
	and social sector			
Sept 20 - Sept 27, 2023	4.3-Micro Insurance	Lecture and	M.N Mishra	CA Test and
(Day Order 1 to 6)	Agents – Life and Non-life	PPT	sultan and chand	Other
(= 1.) - 1.00 ()	Micro Insurers			Component

Sept 29 – Oct 03, 2023	Micro Insurance agents-	Lecture and	Insurance	CA Test and
(Day Order 1 to 3)	Life and Non-life	PPT	Principles and	Other
(Buy Graci 1 to 3)	Insurers,4.4-Government		PracticeM.N	Component
	strategies for Micro –		Mishra sultan and	
	Insurance on social		chand company	
	Protection			
Oct 04 – Oct 09, 2023	C	LA. Test – II	_	
Oct 10 – Oct 12, 2023	Unit 5 Life and General –	Lecture and	Insurance	Other
(Day Order 4 to 6)	Insurance Policy	PPT	Principles and	Component
(Buy Order 1 to 0)	Regulations		PracticeM.N	
			Mishra sultan and	
			chand company	
Oct 13 – Oct 20, 2023	5.2- Grievance Redressal	Lecture and	Insurance	Class Discussion
(Day Order 1 to 6)	complaint holding and	PPT	Principles and	
(Buy Graci 1 to 0)	policy holders servicing		PracticeM.N	
			Mishra sultan and	
			chand company	
Oct 25 – Oct 27, 2023	5.3 Claim Procedures for	Lecture and	Insurance	Class Discussion
(Day Order 1 to 3)	Life and General Insurance	PPT	Principles and	
(Bu) Gruer 1 to 5)	policies		PracticeM.N	
	5.4-Insurance Ombudsman		Mishra sultan and	
			chand company	
Oct 28- Nov 04, 2023	REVISION			

- Presentation on Role and operations of IRDA in Insurance sector (15marks) 11-8-23
- Assignment on Developments on Life and Non-life Insurance Industry (15 marks) -13-9-2023
- Component test on Unit 3 -IRDA Regulations on Registration and licensing (20marks) 13-10-2023

**Course Schedule: June - November 2023** 

**Department** : B.Voc.(BFSI)

Name/s of the Faculty : Ms.Amritha Jessica

Course Title : Practices of Life Insurance

Course Code : 19VB/VM/LI56

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
June 19 – June 26,	Unit 1 Introduction	Lecture and	Karve, S. L. Principles of	CA Test
2023	<b>1.1</b> Meaning, Evolution,	PPT	Life Insurance	
(Day Order 1 to 6)	Growth of Life Insurance		(AND)	
(Day Order 1 to 0)	<b>1.2</b> Scope and Importance of		Mishra.K-Fundamentals of	
	Life Insurance		Life Insurance	
June 27 – July 04,	1.3 Life Insurance	Lecture and	Karve, S. L. Principles of	CA Test
2023	Organisations in India –	PPT	Life Insurance	
(Day Order 1 to 6)	Challenges and Competition		(AND)	
(Day Order 1 to 0)			Mishra.K -Fundamentals	
			of Life Insurance	
July 05 – July 12,	Unit 2 Types of Life	Lecture and	Karve, S. L. Principles of	CA Test
2023	Insurance	PPT	Life Insurance (AND)	and Other
(Day Order 1 to 6)	<b>2.1</b> Term, Whole Life,		Mishra.K -Fundamentals	Component
(Day Order 1 to 0)	Endowment, Unit Linked		of Life Insurance	
	Insurance Policies – Features,			
	Benefits			
July 13 – July 20,	2.2 Group and Pension	Lecture and	Karve, S. L. Principles of	CA Test
2023	Insurance Policies, Special	PPT	Life Insurance (AND)	and Other
(Day Order 1 to 6)	Features		Mishra.K -Fundamentals	Component
(Day Order 1 to 0)	<b>2.3</b> Evaluation of Policies		of Life Insurance	
	from Customers' Point of			
	View			

July 21 – Aug 28, 2023 (Day Order 1 to 6)	2.4 Premium – Meaning, Computation, Premium Loading, Rider Premium, Surrender Value and Paid up Value, Procedure relating to Premium Payment	Lecture and Problem Solving	Karve, S. L. Principles of Life Insurance (AND) Mishra.K -Fundamentals of Life Insurance	CA Test and Other Component
July 31 – Aug 03,	<b>2.5</b> Annuities – Meaning, Types	Lecture and PPT	Karve, S. L. Principles of Life Insurance (AND)	CA Test and Other
2023	17800		Mishra.K -Fundamentals	Component
(Day Order 1 to 4)			of Life Insurance	
			Management	
Aug 04 – Aug 09,				
2023		C.A. Test	t – I	
Aug 10 – Aug 11,	Unit 3 Linked Insurance	Lecture and	Karve, S. L. Principles of	CA Test
2023	Plans	PPT	Life Insurance (AND)	and Other
(Day Order 5 to 6)	<b>3.1</b> Linked Policy – Equity		Mishra.K -Fundamentals	Component
(Buy Glaci 5 to 6)	Funds Debt Funds, Money		of Life Insurance	
Aug 14 Aug 22	Market Funds , Liquid Funds.	I actives and	Management  Verya S. I. Principles of	CA Test
Aug 14 – Aug 22,	Balanced Funds, Flexibility, Top-Up, Premium Holiday,	Lecture and PPT	Karve, S. L. Principles of Life Insurance (AND)	and Other
2023	Net Assets Value (NAV),	111	Mishra.K -Fundamentals	Component
(Day Order 1 to 6)	Annuities and Pensions		of Life Insurance	
	<b>3.2</b> Policy Documents		Management	
Aug 23 – Aug 31,	<b>3.3</b> Computation of Premium	Lecture and	Karve, S. L. Principles of	CA Test
2023	for Linked Insurance Plans	Problem	Life Insurance (AND)	
(Day Order 1 to 6)		Solving	Mishra.K -Fundamentals	
(Buy Glaci 1 to 0)			of Life Insurance	
0 101 0 111	TI 'A D I' CI ' T	т , 1	Management	CA T
Sept 01 – Sept 11,	Unit 4 Policy Claims, Loan and Foreclosure	Lecture and PPT	Karve, S. L. Principles of	CA Test
2023	<b>4.1</b> Types – Maturity Claim,	rr1	Life Insurance (AND) Mishra.K -Fundamentals	
(Day Order 1 to 6)	Early and Non-Early Claim,		of Life Insurance	
	Survival Benefit Payment,		Management	
	Death Claim			

Other Comp				
Oct 28- Nov 04,		REVISI	ON	
			Management	
(Day Order 1 to 3)			of Life Insurance	
2023	Messaging Services	PPT	Life Insurance (AND) Mishra.K -Fundamentals	Discussion
Oct 25 – Oct 27,	<b>5.3</b> Call Centres and Short	Lecture and	Karve, S. L. Principles of	Class
	and Claim Status	Landa	of Life Insurance Management	Class
(Day Order 1 to 6)	Policy Status, Bonus Status		Mishra.K -Fundamentals	
2023	Facilities, Policy Schedule,	PPT	Life Insurance (AND)	Discussion
Oct 13 – Oct 20,	Services  5.2 Online Payment	Lecture and	of Life Insurance Management Karve, S. L. Principles of	Group
(Day Order 4 to 6)	<b>5.1</b> Registration for E-		Mishra.K -Fundamentals	services
2023	Insurance	PPT	Life Insurance (AND)	on E-
Oct 10 – Oct 12,	Unit 5 E-Services in	Lecture and	Karve, S. L. Principles of	Discussion
2023				
Oct 04 – Oct 09,		C.A. Test	t – II	
			of Life Insurance Management	
(Day Order 1 to 3)			Mishra.K -Fundamentals	
2023	Features, Reinstatement	PPT	Life Insurance (AND)	
Sept 29 – Oct 03,	<b>4.5</b> Foreclosure – Meaning,	Lecture and	Management Karve, S. L. Principles of	CA TestI
(Day Order 1 to 6)	<b>4.4.2</b> . Mortgage Loan		of Life Insurance	
2023	<b>4.4.1</b> . Features, Eligibility	111	Mishra.K -Fundamentals	
Sept 20 - Sept 27,	<b>4.4</b> Loan against Insurance Policies	Lecture and PPT	Karve, S. L. Principles of Life Insurance (AND)	CA TestI
G + 20 G + 27	Insurer, By the Nominee	T / 1	Management	CA T 4I
(Day Order 1 to 6)	<b>4.3</b> Claim Procedure – By the		of Life Insurance	
	Precautions		Mishra.K -Fundamentals	
2023	<b>4.2</b> Claims Concession, Settlement Options and	PPT	Karve, S. L. Principles of Life Insurance (AND)	

- Objective Test form Unit 2 & part of Unit 3 for 25 marks on 22.08.2023
- Submission of Report on "A Comparative Study between Public and Private Insurance Companies for 25 marks on 10.10.2023

**Course Schedule: June - November 2023** 

**Department** : B.Voc.(BFSI)

Name/s of the Faculty : Ms.Bhuvaneswari.G

**Course Title** : Taxation

Course Code : 19VB/VM/TN56

Week & No. of hours	Units & Topics	Teaching Methodology	Text & References	Method of Evaluation
June 19 – June 26,	Unit 1 Introduction	Lecture and PPT	Income Tax Law	CA Test and
2023	1.1 Meaning and Need	Eccure and 111	and Practice	Other
2023	for Taxation		Gaur V.P. and	Component
(Day Order 1 to 6)	1.2 Cannons of Taxation		D.B Narang	
	1.3 Tax Planning and			
	Tax Evasion			
June 27 – July 04, 2023	1.4 Types of Tax- Direct	Lecture and PPT	Income Tax Law	CA Test and
(Day Order 1 to 6)	Tax and Indirect Tax		and Practice	Other
(Duy Order 1 to 0)	1.5 Residential Status		Gaur V.P. and	Component
	and Incidence of Tax		D.B Narang	
July 05– July 12, 2023	<b>Unit 2 Computation of</b>	Lecture and PPT	Income Tax Law	CA Test and
(Day Order 1 to 6)	Heads of Income – I		and Practice	Other
(2 m) (2 m)	2.1 Salary - Basis of		Gaur V.P. and	Component
	Charge – Allowances,		D.B Narang	
	Perquisites, Provident			
	Fund			
July 13 – July 20, 2023	2.1 Computation of	Lecture and PPT	Income Tax Law	CA Test and
(Day Order 1 to 6)	Salary Income (Simple		and Practice	Other
(2 m) (3 m)	problems)		Gaur V.P. and	Component
			D.B Narang	
July 21 – July 28, 2023	2.2 House Property -	Lecture and PPT	Income Tax Law	CA Test and
	Basis of Charge-		and Practice	Other
(Day Order 1 to 6)	Computation of Self-		Gaur V.P. and	Component
	Occupied		D.B Narang	
July 31 – Aug 03, 2023	2.2 Let Out House,	Lecture and PPT	Income Tax Law	CA Test and

(Day Order 1 to 4)	House Property Income		and Practice	Other	
	(Simple problems)		Gaur V.P and	Component	
			D.B Narang		
Aug 04 – Aug 09,					
2023	C.A. Test – I				
Aug 10 – Aug 11, 2023	Unit 3 Computation of	Lecture and PPT	Income Tax Law	CA Test and	
	Heads of Income – II	Lecture and 11 1	and Practice	Other	
(Day Order 5 to 6)	3.1 Profits and Gains of		Gaur V.P and	Component	
	<b>Business and Profession</b>		D.B Narang		
	<ul><li>Computation of</li></ul>				
	Professional and				
	Business Income				
	(Simple Problems)				
Aug 14 – Aug 22, 2023	3.2 Capital Gains -	Lecture and PPT	Income Tax Law	CA Test and	
(Day Order 1 to 6)	Computation of Short Term and Long Term		and Practice	Other	
	Capital Gain		Gaur V.P and	Component	
	_		D.B Narang		
Aug 23 – Aug 31, 2023	3.3 Income From Other Sources – Casual and	Lecture and PPT	Income Tax Law	CA Test and	
(Day Order 1 to 6)	General Incomes		and Practice	Other	
			Gaur V.P and D.B Narang	Component	
Sept 01 – Sept 11, 2023	Unit 4 Computation of	Lecture and PPT	Income Tax Law	CA Test and	
	Taxable Income and	Eccure and 111	and Practice	Other	
(Day Order 1 to 6)	Tax Liability		Gaur V.P and	Component	
	4.1 Set Off and Carry		D.B Narang		
	Forward Losses -				
	Meaning 4.2 Clubbing				
	of Income				
Sept 12 – Sept 19, 2023	4.3 Deductions	Lecture and PPT	Income Tax Law	CA Test and	
(Day Order 1 to 6)			and Practice	Other	
			Gaur V.P and	Component	
Sant 20 Sant 27 2022	A A A agaggment of	Lecture and PPT	D.B Narang Income Tax Law	CA Test and	
Sept 20 - Sept 27, 2023	4.4 Assessment of Individual Income	Lecture and PP1	and Practice	Other	
(Day Order 1 to 6)	maryiddai iiicoilic		Gaur V.P and	Component	
			D.B Narang		
Sept 29 – Oct 03, 2023	4.5 Computation of Tax	Lecture and PPT	Income Tax Law	CA Test and	
,	Liability		and Practice	Other	

(Day Order 1 to 3)			Gaur V.P and	Component
			D.B Narang	
Oct 04 – Oct 09, 2023		C.A. Test – II	•	•
Oct 10 – Oct 12, 2023	<b>Unit 5 Introduction to</b>	Lecture and PPT	Income Tax Law	Group
(Day Order 4 to 6)	<b>Goods and Service Tax</b>		and Practice	Discussion
(Buy Gruer 1 to 0)	(GST)		Gaur V.P and	
	5.1 Evolution of GST,		D.B Narang	
	Structure and Benefits of			
	its Implementation			
	5.2 Advantages of GST			
	for State and Central			
	Government			
Oct 13 – Oct 20, 2023	5.3 Advantages of GST	Lecture and PPT	Income Tax Law	Class Discussion
(Day Order 1 to 6)	for Business, Traders		and Practice	
	and Consumers		Gaur V.P and	
			D.B Narang	
Oct 25 – Oct 27, 2023	5.4 Levy and Collection	Lecture and PPT	Income Tax Law	Class Discussion
(Day Order 1 to 3)	of Tax, Rates of GST		and Practice	
			Gaur V.P and	
			D.B Narang	
Oct 28- Nov 04, 2023	REVISION			
		KE VISI	O14	

- Group presentation on following topics from 24.07.2023 for 20 marks
  - ➤ Need for tax planning
  - > Taxation and Economic Growth: Exploring the Relationship
  - > Taxation and Behavioral Economics: How Taxes Affect Individual Choices Tax Avoidance vs. Tax Evasion: Understanding the Difference and Implications
  - > Evolution of GST
- Test form Unit 2 & Unit 3 for 30 marks on 11.09.2023