

**STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI – 600 086.**  
**(For candidates admitted during the academic year 2019– 2020 and thereafter)**

**SUBJECT CODE: 19CO/MC/DC53**

**B.COM.(C.S) DEGREE EXAMINATION NOVEMBER 2022**  
**CORPORATE SECRETARYSHIP**  
**FIFTH SEMESTER**

**COURSE : MAJOR – CORE**  
**PAPER : DRAFTING AND CONVEYANCING**  
**TIME : 3 HOURS**

**MAX. MARKS: 100**

**SECTION – A**

**ANSWER ALL QUESTIONS:**

**(10 x 2 = 20)**

1. Define Drafting.
2. What is meant by conveyancing?
3. Write a note on charge sheets.
4. What is outsourcing agreements?
5. Write a note on stamping of deed.
6. What is relinquishment deed?
7. Write a note on business debt.
8. What do you meant by deed of power of attorney?
9. Write a note on civil pleadings.
10. Define anticipatory bail.

**SECTION – B**

**ANSWER ANY FIVE QUESTIONS:**

**(5 x 8 = 40)**

11. Describe the general principles of drafting.
12. What are the Essentials of E-contract?
13. Discuss the contents and terms in vakalatnama of criminal pleadings.
14. Enumerate the clauses in a gift deed in India.
15. Discuss the Amendment of pleadings rules.
16. What are the basic requirements for deeds of transfers?
17. Distinguish between agreement for sale and sale deed.

**SECTION – C**

**ANSWER ANY TWO QUESTIONS:**

**(2 x 20 = 40)**

18. What is a “collaboration agreement”. Mention important guide lines which are required to be followed while entering into a foreign collaboration agreement.
19. Explain briefly the components of deed.
20. How can the exact value of goodwill be determined? Draft a specimen deed of sale of a business and assignment of goodwill.
21. Discuss thoroughly the procedure in drafting of contract.

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