

**STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI 600 086**  
**(For candidates admitted during the academic year 2019 – 2020)**

**SUBJECT CODE: 19SW/MC/AD54**  
**B.S.W. DEGREE EXAMINATION, NOVEMBER 2022**  
**SOCIAL WORK**  
**FIFTH SEMESTER**

**COURSE : MAJOR CORE**  
**PAPER : SOCIAL WORK ADMINISTRATION**  
**TIME : 3 HOURS**

**MAX. MARKS: 100**

**SECTION – A**

**(10 X 3 = 30)**

**ANSWER ALL QUESTIONS. EACH ANSWER SHOULD NOT EXCEED 50 WORDS:**

1. What is meant by voluntary social work?
2. Define Social Welfare Administration.
3. Give the meaning for budgeting.
4. Mention three types of committees.
5. List three elements of administration.
6. Differentiate between staffing and supervision.
7. Define NGO.
8. Expand FCRA and mention the year.
9. What is the relationship between Social Work and Human Resource Management?
10. State three objectives of Human Resource Management.

**SECTION – B**

**(5 X 6 = 30)**

**ANSWER ANY FIVE QUESTIONS. EACH ANSWER SHOULD NOT EXCEED 300 WORDS:**

11. Trace the history of Social Welfare Administration in India.
12. Brief on the structure and functions of ICSW.
13. Why is planning and Policy Making important in Social Welfare Administration?
14. Distinguish between budgeting and accounting with examples.
15. Draft a note on the importance of Public Relations.
16. What is coordination? Explain its principles.
17. Highlight on the principles and scope of Human Resource Management.
18. Write about the registration procedures related to NGOs.

**SECTION – C**

**(2 X 20 = 40)**

**ANSWER ANY TWO QUESTIONS. EACH ANSWER SHOULD NOT EXCEED 1200 WORDS:**

19. Examine the functions of the Board Members of the social welfare organization and methods of fund raising.
20. Explain in detail about the structure and functions of Central Social Welfare Board and State Social Welfare Board.
21. Elucidate the importance of the interconnectedness between communication and evaluation in Social Welfare Administration.
22. Elaborate on the role of NGOs in Social Welfare Administration and the challenges faced by them.

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