

**STELLA MARIS COLLEGE (AUTONOMOUS) CHENNAI – 86**  
(For candidates admitted during the academic year 2015 – 2016 and thereafter)  
**BACHELOR OF SOCIAL WORK**  
**SEMESTER – V**  
**END SEMESTER EXAMINATION – APRIL 2021**

**CODE: 15SW/MC/AD54**  
**PAPER: SOCIAL WORK ADMINISTRATION**

**COURSE: MAJOR CORE**  
**TIME: 1 ½ HOURS**  
**MAX MARKS: 50**

**SECTION-A**

**ANSWER ALL QUESTIONS. EACH ANSWER NOT TO EXCEED 50 WORDS.**  
**(4x3=12)**

1. What is Voluntary Social Work?
2. Give three Principles of Accounting.
3. What is the objective of Communication in an Organisation?
4. Define Human Resources Management.

**SECTION-B**

**ANSWER ANY THREE QUESTIONS. EACH ANSWER NOT TO EXCEED 300 WORDS.**  
**(3x6=18)**

5. Explain Social Work Administration as a method of Social Work.
6. Explain the role of Planning and Policy Making.
7. Write a short note on the Principles of Evaluation.
8. Explain the Types of NGOs.
9. Write a short note on the Relationship between Social Work and Human Resource Management.

**SECTION-C**

**ANSWER ANY ONE QUESTION. EACH ANSWER NOT TO EXCEED 1200 WORDS.**  
**(1x 20=20)**

10. Explain the different Types of Committees and the Importance of Public Relations in an Organisation.
11. Explain Tamil Nadu Societies Registration Act, 1875.